

*The Town of Orleans Board Meeting
July 12, 2018*

The Town of Orleans Town Board Held a regular scheduled board meeting on July 12, 2018 at 7:00PM at the Fishers Landing Fire Hall in LaFargeville.

Members Present: *Kevin Rarick, Peter Wilson, and Thomas Johnston*

Members Absent: *Gwen Kirkby, Mary Ford-Waterman*

Others Present: *Tammy Donnelly, Brian Kirkby, Dale Raymo, Steve Dulmage, Rob Company, Pam McDowell, Michael Curtiss, Steve Cadrette, Manny Jerome, Gerry & Jim Giambra, Terry Borwegen, Pat Wood, Jack Woodward, Mike & Blanch Colello, Amy & Paul Garceau, and Richard Tuckey.*

Supervisor Rarick called meeting to order at 7:03PM

1. Approval of minutes – A motion was made by Peter Wilson and seconded by Thomas Johnston to accept the June 14, 2018 minutes as read.

Kevin Rarick, Aye

Peter Wilson, Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Absent

Gwen Kirkby, Absent

2. Brian Kirkby update- The cover for salt barn has been ordered from Hybrid Solutions. Collins Landing road has been built, waiting until fall or to pave. Going to start Vaadi road and finish to Dog Hill road.

3. Steve Dulmage – Fineview – Grinder pit problems, LA Sewer – Replacing sewer pits, going to replace the one in front of Gailey's,

Councilman Johnston asked when will they be going to start the Chlorination issue at TI Park. Steve will get working on right away. Prints are at the DEC.

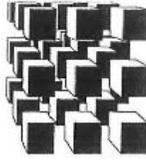
4. Dale Raymo update- Final Roll is out. Chasing permits. Working on Easements.

5. Lee Shimel update- Lee was not at meeting. He submitted his report to Town Clerk to give to board.

6. Rob Company update- TI Park was televised waiting on report. Steve submitted bill for payment. Do not pay until report is received. Tammy will pull check.

Rte 12 Water – Pre-construction meeting was held on June 26th. Notice to proceed will be issued next week. August 27th tentative start date.

CME Testing Proposal/Amended agreement - A motion was made by Peter Wilson and seconded by Thomas Johnston to approve the following amended agreement.



CME
Associates, Inc.

6035 Corporate Drive
East Syracuse, New York 13057
(315) 701-0522
(315) 701-0528 (Fax)

www.cmeassociates.com

July 12, 2018

Town of Orleans (Client)
c/o Fourth Coast Inc. / St. Lawrence Engineering, DPC
745 Graves Street
Clayton, New York 13624
Phone: 315.408.7443
Cell: 315.408.3920
Email: nlj@fourthcoast.com

Attn: Ms. Nichole Jobson, Project Manager

Re: Construction Materials Testing Services
Town of Orleans Water Tank, Clayton, New York
CME Proposal/Agreement No.: 02.5214
Page 1 of 2

Dear Ms. Jobson:

CME Associates, Inc. (CME), a New York State Certified Woman Owned Business Enterprise, is pleased to provide the **Town of Orleans** with this Proposal for on-call-as-scheduled Construction Materials Testing Services. CME's relationship with the **Town of Orleans**, is expected to be in conformance with the attached "Standard Terms & Conditions for Technical Services Agreement." Please have the **Town of Orleans** carefully review these terms to establish their understanding of these services, their responsibilities and the general conditions of our Agreement. These services will be provided from CME's AASHTO¹ Accredited East Syracuse Facility under the responsible charge of Anas N. Anasthas, P.E. a New York Licensed Professional Engineer.

Construction Materials Testing Services Unit Fees

| <u>Soil Testing</u> | <u>Unit Fee</u> |
|--|--------------------|
| Soil Testing Technician | \$ 200.00/half-day |
| Soil Testing Technician | 320.00/day |
| Sieve Analysis with #200 Wash | 60.00/test |
| Modified Proctor Test | 90.00/test |
| Nuclear Density Gauge | 30.00/half-day |
| | |
| <u>Cast-In-Place Concrete Technician</u> | |
| Concrete Testing Technician | 200.00/half-day |
| Concrete Testing Technician | 320.00/day |
| Laboratory Test of 6 x 12 Cylinder Compression | 9.00/cylinder |

¹ AASHTO – American Association of State Highway & Transportation Officials (AASHTO) Materials Reference Laboratory. AASHTO is a Federal Agency having jurisdiction to assess laboratory competence according to the Standards of the United States. CME East Syracuse accreditation includes tests of Portland Cement Concrete, Aggregate and Soil Materials. www.aashtoresource.org

A New York State Certified Woman-Owned Business Enterprise (WBE)



Construction Materials Testing Services Unit Fees - continued

| <u>Expense, Other Services, Expendables and Miscellaneous</u> | <u>Unit Fee</u> |
|---|----------------------|
| Geotechnical Specialist, CWI or ICC Inspector | \$ 55.00/hour |
| Master ICC or EIT | 65.00/hour |
| Professional Engineer or Project Manager | 95.00/hour |
| Principal Professional Engineer | 125.00/hour |
| Vehicle Travel Allowance | 0.59/mile |
| Specimen Pick-Up Service | 35.00/hour |
| Administrative and Reporting Fee | 10% of Total Invoice |

Special Conditions

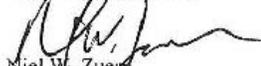
The above rates include electronic reporting (e-reporting) through CME's Online Reporting System. Additional transmitting will be the responsibility of the Town of Orleans. If e-reports are requested to be additionally uploaded to specific Client systems, an initial one-time set-up fee of \$75 is required and each report uploaded to specific Client systems is subject to a \$3/report charge. A 1.5 premium multiplier applies to all work conducted outside normal daylight hours, over 8 hours per day and Saturdays. A 2.0 multiplier applies for all other premium-time work. The minimum service charge is one half-day, and if service time transcends the noon hour, it will be considered a full day. The Town of Orleans must schedule for on-site testing services no later than 4:00 p.m. one business day before the service is needed. A 50% surcharge is applied to on-site services rendered on a same-day basis which are not scheduled according to the above requirements. All services are portal to portal CME office. Travel, trip charges, vehicle mileage and sample pick-up services are subject to a fuel surcharge.

Please note that our standard turn-around time for most laboratory tests is about 5 business days. If the Town of Orleans requires expedited turn-around time for any laboratory test, and CME can accommodate the request, an additional surcharge will apply as follows: 4 days-unit fee x 1.25; 3 days-unit fee x 1.5; 2 days-unit fee x 1.75; 1 day-unit fee x 2. Please schedule sample pick-up services accordingly.

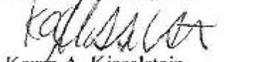
Agreement Acceptance and Execution

If the Town of Orleans desires to engage CME for the services as described in the attached Terms and Conditions and this Proposal, please execute below and return to us. This Agreement shall mean the attached Terms and Conditions, this Proposal and any exhibits noted, each of which is incorporated herein. By execution hereof, CME and Town of Orleans warrant that he/she has full authority to act for, in the name, and on behalf of, CME and the Town of Orleans. CME looks forward to logging in this project once all required forms are completed and returned to our office.

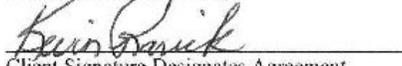
Respectfully Submitted,
 CME Associates, Inc.


 Niel W. Zuerlein
 Branch Manager

CME Associates, Inc.


 Karyn A. Kisselstein
 Technical Services Assistant

Town of Orleans (client)


 Client Signature Designates Agreement

Kevin Parick Supervisor Town of Orleans
 Printed Name and Title

7/12/18
 Date Signed (Agreement Date)

NZ.kak

Attachment: Standard Terms & Conditions for Technical Services Agreement (3 pages)

Collins Landing Sewer - Rob suggested we have a meeting with Collins Landing Residents to go over project estimated costs. There are several ideas he has so the cost is not so expensive.

7. Jim Burrows update- Jim revised procurement policy and sent to board members to consider at next months meeting. Solar Law – board will need to look at draft solar law.

8. Public Comment – Amy Garceau would like to have blessing boxes in the town. Discussion was held. Thomas Johnston will look into.

9. Town Clerk Report

Bills were audited in the amount of \$ 258,205.12

A motion was made by Peter Wilson and seconded by Thomas Johnston to adjourn meeting.

Kevin Rarick, Aye

Peter Wilson, Aye

Thomas Johnston, Aye

Mary Ford-Waterman, Absent

Gwen Kirkby, Absent

Meeting adjourned at 8:30PM

Respectfully submitted

Tammy Donnelly