

*The Town of Orleans Board Meeting
September 11, 2014*

The Town of Orleans Board held a regular scheduled meeting on September 11, 2014 at the Municipal Building in LaFargeville, at 7:00PM.

Members Present: Kevin Rarick, Peter Wilson, Thomas Johnston, and Mary Ford-Waterman

Members Absent: Gwen Kirkby

Others Present: Tammy Donnelly, Brian Kirkby, Steve Dulmage, Brad Millett, Terry Brown, Dennis Weller, Tim Henley, Manny Jerome, Ty Davis, Pam McDowell, Debby & Dave Schryver.

1. Approval of Minutes – A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept the minutes as read.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

2. Sand Bid - 1 Bid received from Johnson Sand & Gravel. A motion was made by Thomas Johnston and seconded by Mary Ford-Waterman to accept Johnson Sand & Gravel in the amount of \$5.00 per yard/loaded.

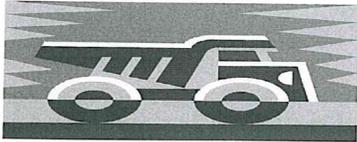
Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.



JOHNSON's SAND & GRAVEL
19000 COUNTY ROUTE #3
CLAYTON, NY 13624
PHONE: (315) 686-1888
PIT PHONE: (315) 771-1450
FAX: (315) 686-1889

September 10, 2014

**Town of Orleans
PO Box 103
LaFargeville, NY 13656**

**RE: Road Sand Bid 2014
Dear Gentlemen:**

Johnson's Sand and Gravel Inc would like to submit a bid for the Road Sand project for the Town of Orleans. The cost of sand would be \$5.00 per yard/loaded.

We appreciate the opportunity to work with the Town of Orleans. Please don't hesitate to call us if you have any questions or require additional information.

Thank you.

A handwritten signature in blue ink, appearing to read "Rusty Johnson", with a long horizontal flourish extending to the right.

**Johnson's Sand and Gravel inc
Rusty Johnson**

Town of Orleans
20558 Sunrise Avenue
P. O. Box 187
LaFargeville, New York 13656

Supervisor
Kevin Rarick 658-4411
Town Clerk
Tammy Donnelly 658-9950
Highway Superintendent
Brian Kirkby
Town Assessor
Dale Raymo 658-4309

Zoning Officer
Brad Millett 658-2057
Town Council
Mary Ford-Waterman
Peter Wilson 658-9950
Thomas Johnston
Gwen Kirkby 658-9950

RESOLUTION
25

Repay Inter-Fund Loans

Page 1 of 2

WHEREAS, the Town Board of the Town of Orleans, New York is vested with the authority and responsibility to manage and control the finances of the Town of Orleans and its various improvement districts; and

WHEREAS, the Town Board has asked its accountants to prepare the necessary reports to identify the status of inter-fund transfers as of December 31, 2013; and

WHEREAS, the accountants for the Town of Orleans have prepared the reports and the same are attached as Exhibit A; and

WHEREAS, the Town Board for the Town of Orleans is interested in repaying inter-fund loans at this time to the extent the same is/are feasible.

NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Orleans, New York that:

1. Each identified transfer from attached Exhibit A. shall be accomplished.
2. Town officials are authorized to take such steps as necessary to effect this transfer.
3. This Resolution shall take effect immediately.

Page 2 of 2

The foregoing Resolution was offered by Board member Mary Ford-Waterman and seconded by Board member Peter Wilson, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Peter Wilson	Yes <input type="checkbox"/> No <input type="checkbox"/>
Tom Johnston	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Gwen Kirkby	Yes <input type="checkbox"/> No <input type="checkbox"/> Absent

Dated: September 11, 2014

Tammy Donnelly
Tammy Donnelly
Town Clerk

Town of Orleans
20558 Sunrise Avenue
P. O. Box 187
LaFargeville, New York 13656

Supervisor
Kevin Rarick 658-4411
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RESOLUTION
26

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Page 1 of 2

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WHEREAS, the Town Board has asked its accountants to prepare the necessary reports to identify the status of inter-fund transfers as of _____; and

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1. Each identified transfer from attached Exhibit A. shall be accomplished.
2. Town officials are authorized to take such steps as necessary to effect this transfer.
3. This Resolution shall take effect immediately.

Page 2 of 2

The foregoing Resolution was offered by Board member Peter Wilson, and seconded by Board member Thomas Johnston, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	Yes__ No__
Mary Ford-Waterman	Yes__ No__
Peter Wilson	Yes__ No__
Tom Johnston	Yes__ No__
Gwen Kirkby	Yes__ No__ <u>Absent</u>

Dated: September 11, 2014

Tammy Donnelly
Tammy Donnelly
Town Clerk

Town of Orleans
Due to/from Transfers - 12/2013
August 2014

In order to reconcile the due to and due from accounts, the following transfers are proposed:

From the Savings account:

Transfer from Sewer #3 to Trust and Agency	155.21
Transfer from Highway to General	7,074.50

From the Checking Account:

Transfer from Sewer 2 to Trust and Agency	644.96
Transfer from Sewer 4 to Trust and Agency	779.19
Transfer from Water to Trust and Agency	385.84
Transfer from Sewer #1 to General	2,872.19
Transfer from Sewer #1 to Trust and Agency	619.21
Transfer from Capital(Joint Wastewater) to Trust and Agency	697.00
Transfer from Library to Trust and Agency	427.28
Transfer from General to Trust and Agency	3,314.19
Transfer from Highway to General	1,081.35

From Trust and Agency Account:

Transfer from Trust and Agency to Highway	19,337.41
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4. *Shady Bay Trailer Park update on problem- Steve Dulmage stated that they had a break at the trailer park on Labor Day. Discussion was held. Jim Burrows advised board to discuss in executive session.*

5. *Rte 12 Water update- Supervisor Rarick stated the town received 0% financing on \$11.3 million dollars for 30 years. Supervisor stated we still need help. Grant applications are out, we have not heard back yet.*

Mr. Henley of Fishers Landing spoke and asked Supervisor Rarick if the Rte 12 Water Project is a definite. Supervisor stated yes. Mr. Henley does not want water. Supervisor stated the town has had several public hearings and also sent out 2 surveys. Supervisor Rarick will meet in 2 weeks on a Wednesday night with Mr. Henley.

Supervisor Rarick stated that he is currently in the process of talking with the Town of Alexandria Bay and the Thousand Island Bridge Authority.

Rob Campany submitted a proposal from fiscal advisor Municipal Solutions. Rob stated the town might not need advisor if we go through EFC. If we are getting 0% interest we will not need Municipal Solutions. Rob also stated that TI Park project would most likely need Municipal Solutions.

6. Update from Shookie Millett - Shookie stated that planning board member Tom Hodge passed away a couple of weeks ago. Discussion was held. Board will advertise for anyone interested in serving on the planning board.

Shookie stated that the Clout's trailers are gone and completely cleaned up.

7. Update from Steve Dulmage on DPW business-

TIP – Started winterizing early

LAW- Flushing hydrants soon

Fineview – Some problems in Fineview

Fishers Landing – Jeter has motor problems. Steve received 4 verbal quotes. (See Below)

A motion was made by Thomas Johnston and seconded by Peter Wilson to accept BMS Small Engine in the amount of \$2,000 dollars installed.

SOURCE OF SUPPLY SECTOR

INSTRUCTIONS FOR USE 1. Enter specifications. 2. Check either Price, Delivery, or Quality to indicate most important consideration at this time.		3. Estimate usage rate. Could a larger quantity be used? If so, would a larger quantity entitle the purchaser to a better price?						
ITEM: <i>Honda GX690 RHTY11a</i>		Specifications: <i>Honda motor to match old motor on jetter, old motor obsolete, same with m</i>						
QUANTITY NEEDED: <i>1</i>		BY WHEN?						
USAGE RATE:		<i>motor - 150.00 / shipping</i>						
LAST SOURCE:		<i>motor - 150.00 / shipping</i>						
SOURCE	PRICE REQUESTED	PRICES DUE	PRICE Total	Unit	DELIVERY TIME FROM ORDER DATE	QUALITY	PRICE BREAKS AT THIS QUANTITIES	SUITABLE SUBSTITUTE? IF SO, DESCRIBE
	DATE	DATE						
<i>1) BMS Small Engine</i>			<i>2,000.00</i>					<i>Installed</i>
<i>2) C.T. Horst Small Engine 2522 vs Rfc 11 Munysville 465-6671</i>			<i>19,34.00</i>	<i>150.00 2084</i>				
<i>3) B.J'S outdoors, Route 3 Zulfon 598-5636</i>			<i>2093.00</i>					
<i>4) Davis Equipments 669-6171</i>			<i>2279.00</i>					
<i>5)</i>								
ORDER AWARDED		BASIS FOR AWARD		REMARKS				
TO:								
PO NO:								
DATE:								
TERMS:								

SIGNATURE: _____

8. Update from Dale Raymo on Assessor business- Collecting data, taking training classes and maintaining roll.

9. Update from Brian Kirkby on highway issues – Brian stated that they are going to start paving Buttermilk Flats Rd as much as they can. Brian asked Jim Burrows if he has authority to have vehicles towed in the winter. Jim stated yes. He does not need to call police first. Brian stated he will give a warning letter first.

Brian spoke to board about purchasing a truck in 2015. Discussion was held. Brian wanted to know what all board members thought. Mary would like to see Brian make a list of concerns and a list of the repairs. Pete Wilson felt the same way. Brian will get board a list of potential concerns and repair list.

10. Dump land - Brian Kirkby is not in agreement of selling. Supervisor Rarick stated he felt it will never be used and that he would like to sell and put back on tax roll.

Dale Raymo, assessor felt the land is useless.

11. St. Lawrence Engineering update and contract – Rob stated that Engineer contract for TI Park will need to be updated to add numbers from budget and Form E will also need to be added.

12. Public Hearing for 2% tax cap - Attorney Burrows gave paperwork for board to review. Public hearing will be held on October 9th at 7:30PM.

13. Easement for LA Sewer upgrade project with LaFargeville Central School. Jim Burrows updated easement with school's stipulations. Easement will need to be brought to school.

14. Resolution for Court to apply for grant for cameras and chairs (see below)

RESOLUTION # 27

We the Town of Orleans Board authorize, Michele Elmer, Court Clerk for the Town of Orleans, to apply for a Justice Court Assistance Program Grant on this 11th day of September 2014.

Motion was made by Pete Wilson
Seconded by Tom Johnston

	<i>AYE</i>	<i>NAY</i>
Kevin Rarick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Peter Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Ford-Waterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gwen Kirkby	ABSENT	<input type="checkbox"/>
Thomas Johnston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

15. Budget meetings - Board will hold a working budget meeting on Thursday September 18th at 7:00 pm

16. Public Comment – Residents asked if there is any news on Blind Bay. Supervisor Rarick stated it is still in discussion with Planning Board.

Dennis Weller would like Town of Clayton and Town of Orleans boards to get together and discuss different options. Supervisor Rarick will check with Justin on date and let board know, so far it will be Wednesday at 7:30pm @ Clayton. Kevin will let board know.

17. NYS Snow & Ice Agreement Extension for 2015/2016 season- (Resolution #28) A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept the NYS 2015/2016 extension.

CONTRACT ADJUSTMENT WORKSHEET
2015/16 Extension Year

Municipality	Town of Orleans	Contract	D010718
County	Jefferson	Region	7

2014/15 Extension's Estimated Expenditure				\$164,025.85
%	Labor	20.9%	Materials	34.7%
Value	\$34,272.27		\$56,875.03	\$72,878.55

LABOR *

Labor Portion of 2014/15 Extension's Estimated Expenditure \$34,272.27

% Labor Increase for 2015/16 Season _____

Additional Labor Costs for 2015/16 _____

Labor Portion of 2015/16 Extension's Estimated Expenditure	\$34,272.27
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* Attach Municipality's certification of applicable labor cost increase

MATERIALS

Materials Portion of 2014/15 Extension's Estimated Expenditure \$56,875.03

	% Materials	2014/15 Total Material \$	I. Proportionate \$ Amount	2014/15 Price Per Unit	2015/16 Price Per Unit	Difference (Show +/-)	II. ± ▲ %	I. x II. Inc/Dec
Salt	25%							
Sand	75%							
Other								
Materials Total								\$56,875.03

Materials Portion of 2015/16 Extension's Estimated Expenditure	\$56,875.03
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EQUIPMENT

Equipment Portion of 2014/15 Extension's Estimated Expenditure \$72,878.55

% Equipment Increase for 2015/16 Season _____

Additional Equipment Costs for 2015/16 _____

Equipment Portion of 2015/16 Extension's Estimated Expenditure	\$72,878.55
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2015/16 EXTENSION AMOUNT (Labor + Materials + Equipment)	\$164,025.85
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Recommended by: _____ Approved by: _____
Resident Engineer S&I Program Manager

18. Councilman Peter Wilson would like to have website updated - Discussion was held. Kevin would like to budget for next year. Matt Turcotte will work on website and update the 1st of the year.

19. Executive Session - A motion was made by Thomas Johnston and seconded by Peter Wilson to go into executive session.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

Bills were audited in the amount of \$273,496.90

Entered into executive session at 9:20PM

Exited executive session at 9:45PM

A motion to adjourn meeting was made by Mary Ford-Waterman and seconded by Thomas Johnston.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

Meeting adjourned at 10:15pm

Respectfully submitted

Tammy Donnelly

Town Clerk