

*The Town of Orleans Board Meeting
June 13, 2019*

The Town of Orleans Town Board Held a regular scheduled board meeting on June 13, 2019 at the Wellesley Island Fire Department Fire Hall.

Members Present: *Kevin Rarick, Peter Wilson, Mary Ford-Waterman, and Gwen Kirkby*

Members Absent: *Thomas Johnston*

Others Present: *Tammy Donnelly, Jim Burrows, Lee Shimel, Dale Raymo, Robert Black Jr., Steve Dulmage, Mike Curtiss, Pam McDowell, Manny Jerome, JF & Linda Fishers, Jack Woodward, and Randy Beach.*

Supervisor Rarick called meeting to order at 7:05pm

1. Approval of minutes- A motion was made by Gwen Kirkby and seconded by Mary Ford-Waterman to accept April minutes as read

Kevin Rarick, Aye

Gwen Kirkby, Aye

Peter Wilson, Aye

Thomas Johnston, Absent

Mary Ford-Waterman, Aye All in favor motion carried

2. Cathy Satterley- Cathy gave report to board. Cathy recommended budget transfer for Sewer District No1 only, as follows:

A motion was made by Mary Ford-Waterman and seconded by Gwen Kirkby to do the following budget transfer.

Kevin Rarick, Aye

Gwen Kirkby, Aye

Peter Wilson, Aye

Thomas Johnston, Absent

Mary Ford-Waterman, Aye All in favor motion carried

Town of Orleans
Budget Transfers
May 31, 2019

	<u>Increase</u>	<u>Decrease</u>
Highway Fund		
51401.3 Misc - PS	4,000	
51421.3 Snow Removal - PS		4,000
Sewer District No. 1		
90108.12 State retirement	939	
81202.12 Equipment Capital Outlay		939

Want to make sure of coding

3. *Water Use Law- Short Environmental Form was completed by board and signed by Supervisor Rarick. Resolution #17 as follows:*

Town of Orleans
PO Box 103
LaFargeville, New York 13656
"This institution is an equal opportunity provider and employer"

Supervisor
Kevin Rarick 658-4411
Town Clerk
Tammy Donnelly 658-9950
**Highway
Superintendent**
Brian Kirkby 658-9920
Town Assessor
Dale Raymo 658-4309

Zoning Officer
Lee Shimel 658-2057

Town Council
Gwen Kirkby
Peter Wilson
Mary Ford Waterman
Thomas Johnston

RESOLUTION 17
SEQR REVIEW OF WATER USE LAW
OF THE TOWN OF ORLEANS

WHEREAS, the Town Board for the Town of Orleans, New York is interested in adoption of a Water Use Law so that it may assist residents who currently receive, or will receive water; and

WHEREAS, the Town Board must evaluate such matters in light of the State Environmental Quality Review Act (SEQR) and the Regulations promulgated pursuant thereto; and

WHEREAS, the Project would constitute such an "action"; and

WHEREAS, the Town Board of the Town of Orleans has determined that this action is classified as unlisted pursuant to 617.2(a) in that the project involves adoption of legislation and with no alteration of land; and

WHEREAS, the Town Board has determined that no other State and/or Federal Agencies are considered involved agencies for these purposes; and

WHEREAS, the Town Board in its determination as to whether the proposed project would have a significant impact on the environment, completed Part 1 and Part 2 of the Short Environmental Assessment Form, a copy of which are attached and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Orleans, New York:

1. Based upon the examination and consideration of the Short Environmental Assessment Form and comparison of the proposed action and criteria set forth at 617.7, no significant impact on the environment is known by the Town Board.

2. The Supervisor for the Town of Orleans is authorized to execute the Short Environmental Assessment Form to the effect that the Town Board is issuing a "negative declaration" under SEQR.

3. The Town Clerk is hereby directed to file and circulate Part 3 in accordance with the requirements for an unlisted action of the Short Environmental Assessment Form per 617.12(b)(2),

4. A complete copy of the EAF including its negative declaration shall be maintained in the Town Clerk's office in a file that will be readily accessible to the Public. All subsequent notices regarding the undertaking of the project as set forth in this report shall state that a negative declaration has been issued.

5. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, Gwen Kirkby, and seconded by Board Member, Mary Ford Waterman, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Thomas Johnston, Jr. <i>Absent</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Gwendolyn Kirkby	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Peter Wilson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Dated: June 13, 2019


Tammy Donnelly, Town Clerk

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Adoption of Water Use Law			
Project Location (describe, and attach a location map): Town wide			
Brief Description of Proposed Action: Adoption of a universal water Use Law for each of two water districts in the Town.			
Name of Applicant or Sponsor: Town Of Orleans		Telephone: 315.658.9950	
Address: 2558 Sunrise Ave.		E-Mail:	
City/PO: PO Box 103, LaFargeville		State: NY	Zip Code: 13656
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			NO <input type="checkbox"/>
b. Total acreage to be physically disturbed? _____ acres			YES <input type="checkbox"/>
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:			
<input type="checkbox"/> Shoreline	<input type="checkbox"/> Forest	<input type="checkbox"/> Agricultural/grasslands	<input type="checkbox"/> Early mid-successional
<input type="checkbox"/> Wetland	<input type="checkbox"/> Urban	<input type="checkbox"/> Suburban	
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES	
If Yes, a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/> NO	<input type="checkbox"/> YES	
If Yes, briefly describe: _____			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Kevin Farick, Supervisor of Town of Orleans</u>	Date: <u>June 13 2019</u>	
Signature: <u>Kevin Farick</u>		

PRINT FORM

Agency Use Only [If applicable]

Project:
 Date:

*Short Environmental Assessment Form
 Part 2 - Impact Assessment*

Part 2 is to be completed by the Lead Agency.
 Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Agency Use Only (If applicable)

Project: _____

Date: _____

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The action involves the adoption of a Water Use Law that will regulate the use of public water within the two(2) existing water districts in the Town of Orleans. Development is not envisioned by, or due to, this action.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
<u>Town of Orleans</u>	<u>June 13, 2019</u>
Kevin Rarick	Date
Print or Type Name of Responsible Officer in Lead Agency	Supervisor of Town of Orleans
<u>Kevin Rarick</u>	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Resolution #18 Enact a Local Law regulating Water Use

Town of Orleans
PO Box 103

LaFargeville, New York 13656

"This institution is an equal opportunity provider and employer"

Supervisor
Kevin Rarick 658-4411
Town Clerk
Tammy Donnelly 658-9950
**Highway
Superintendent**
Brian Kirkby 658-9920
Town Assessor
Dale Raymo 658-4309

Zoning Officer
Lee Shimel 658-2057

Town Council
Gwen Kirkby
Peter Wilson
Mary Ford Waterman
Thomas Johnston

RESOLUTION 18 **ENACT A LOCAL LAW REGULATING WATER USE**

WHEREAS, the Town Board for the Town of Orleans, New York has devoted considerable time and attention to providing public water to its residents; and

WHEREAS, the Town Board has determined that the orderly use of public water will promote the health, safety and welfare of the community, and will do so in an environmentally friendly fashion; and

WHEREAS, pursuant to the New York Environmental Quality Review Act, this Board, as the only involved agency has reviewed Parts 1, and 2 of a Short Form Environmental Assessment Form, has made a determination that the adoption of the Local Law in the Town of Orleans, New York will result in no significant adverse impacts upon the environment and has adopted a negative declaration in connection therewith.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Orleans, New York as follows:

1. The forgoing recitation is incorporated herein and made a part hereof as if set forth hereafter.
2. The Town Board hereby enacts the Local Law titled "Water Use Law" as being in the best interests of the Town of Orleans.
3. The Supervisor for the Town of Orleans and the Town Clerk for the Town of Orleans, their respective agents and employees are authorized to sign all documents and take all steps necessary to enact this legislation.

4. This Legislation shall be filed with the New York State Department of State, and with the Town Clerk of the Town of Orleans.

5. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, Pete Wilson, and seconded by Board Member, Gwen Kirkby, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Thomas Johnston, Jr. <i>Absent</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Gwendolyn Kirkby	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Peter Wilson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Dated: June 13, 2019


Tammy Donnelly, Town Clerk

4. Snow & Ice Amendment Resolution – A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept Amendment B to change the estimated expenditure for NYS snow and ice agreement. Additional \$27,329.12.

Resolution #19

The Town Board of the Town of Orleans has agreed to the NYS Snow & Ice Agreement amendment B to change the estimated expenditure for 7/1/2016-6/30/2019, additional \$27,329.12.

*Kevin Rarick, Aye
Peter Wilson, Aye
Gwendolyn Kirkby, Aye
Mary Ford-Waterman
Thomas Johnston, Absent 4 in favor motion carried*

5. Appointment of Jack Lucia to the Paynter Center Board- A motion was made by Peter Wilson and seconded by Gwen Kirkby to appoint Jack Lucia to the Paynter Center Board.

*Kevin Rarick, Aye
Peter Wilson, Aye
Gwendolyn Kirkby, Aye
Mary Ford-Waterman
Thomas Johnston, Absent 4 in favor motion carried*

6. Robert Black Highway update- Rob gave board update. Lowboy is in need of repair 2 quotes received as follows. A motion was made Peter Wilson and seconded by Mary Ford-Waterman to accept Gilco Auto & Truck Service Center quote not to exceed \$5,193.07.

*Kevin Rarick, Aye
Peter Wilson, Aye
Gwendolyn Kirkby, Aye
Mary Ford-Waterman
Thomas Johnston, Absent 4 in favor motion carried*

GILCO AUTO & TRUCK SERVICE CENTER
 PO BOX 112, 20892 NYS RT 411
 LAFARGEVILLE NY 13656-0112
 315-858-9918

NEW YORK STATE FACILITY # 7084668

6/11/2019 1:54 PM

page 1

Repair Order #56784

TOWN OF ORLEANS HIGHWAY DEPT.
 20558 SUNRISE AVE.
 P.O. BOX 103
 LAFARGEVILLE NY 13656

Day Phone : 658 9920
 Fax Number : 658 2513

Vehicle : 1993 LOW BOY

Last Mileage : 0
 Odometer In : 0
 Odometer Out : 0

Created : 6/11/2019 1:49:13 PM
 Contact : ROB BLACK (315 778 7500)
 Srv Writer: CL

Labor/Notes

Qty	Code/Tech*	Reference	Description	Unit Price	Price
55	MC*	8025	MISC FABRICATION	\$75.00	\$4,125.00
REPAIRS MADE TO FRAME RAILS DUE TO RUST / CORROSION					
REMOVAL OF PRE EXISTING REPAIR					

Parts

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price
6	STL	8X1/4FLAT	6 X 1/4 FLAT		\$8.47	\$50.82
60	STL	6X1/4FLAT	6 X 1/4 FLAT		\$9.68	\$580.80
40	STL	4X1/4FLAT	4 X 1/4 FLAT		\$3.63	\$145.20
1		MISC.	MISC. HARDWARE		\$250.00	\$250.00

WELDING SUPPLIES

Labor	\$4,125.00
Parts	\$1,026.82
Sublet/Misc.	\$0.00
SHOP SUPPLIES	\$0.00
Charges	\$41.25
Sales Tax	\$0.00
Tax Exempt	\$0.00
Repair Total	\$5,193.07

Tech MC Certification # NYS INSPECTION 2LQ3

THANK YOU FOR YOUR BUSINESS & HAVE A GREAT DAY

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto.

Customer Signature _____

Huet Welding Service, Inc.
 17325 Star Schoolhouse Rd.
 Dexter, NY 13634
 Cell Phone # (315) 771-2325

Estimate

Name/Address
town of orleans
20558 sun rise avenue
lafargeville ny 13656

Date	Estimate No.	Project
06/13/19	69	

Item	Description	Quantity	Cost	Total
Repairs	repairs to low boy trailer beams, full length lower web replacement on two center beams. partial repair on outer beams		6,400.00	6,400.00
	Sales Tax		8.00%	0.00
			Total	\$6,400.00

Iris Waterson and Manny Jerome thanked highway department for brush pickup.

Randy Beach thanked Robert Black for all their help.

7. Steve Dulmage DPW update- TIP- Working on cleanup. Had a motor burnup today, will get quotes. LaFargeville cleanup is done. Fishers Landing Clayton project, did walk through. Employees trying to get use to. June 24th will be starting up new plant. La Water- Flushing hydrants on June 19th.

8. Lee Shimel zoning update – ZBA very busy. OYA would like to be up and running by end of year. Lee would like the board to do a resolution for solar law that attorney fees would be paid for by OYA. Board will discuss at a later time. Comp plan is 80% done. Would like input from town board if they are going in right direction with comp plan.

9. Dale Raymo updates- Dale gave town board update on assessor office. Rte. 12 water update- Dale gave board update.

Mike Curtiss- Thanked Dale Raymo for a taking great care of residents in Fishers Landing on water project.

Bills were audited in the amount of \$914,762.96

A motion was made by Gwen Kirkby and seconded by Mary Ford-Waterman to adjourn meeting.

Kevin Rarick, Aye

Peter Wilson, Aye

Gwendolyn Kirkby, Aye

Mary Ford-Waterman

Thomas Johnston, Absent 4 in favor motion carried

Meeting adjourned at 8:00PM

Respectfully submitted

Tammy Donnelly

Town Clerk