

*The Town of Orleans Board Meeting
August 13, 2015*

The Town of Orleans Town Board held a regular scheduled board meeting on August 13, 2015 at 7:00PM at the Fishers Landing fire hall.

Members Present: *Kevin Rarick, Mary Ford-Waterman, and Peter Wilson.*

Members Absent: *Gwen Kirkby, and Thomas Johnston*

Others Present: *Tammy Donnelly, Steve Dulmage, Brian Kirkby, Dale Raymo, Rob Company Ty Davis, Manny Jerome, Mike Curtiss, Judith Fulmer, Peter Dougall, Andy Baltz, Iris Waterson, Pam McDowell, Jim & Gerry Giambra, Pat Conley, Scott Farrell, Ron Waterson, Tony Azzoto, Ronald Grass, Jean Jarosz, and Scott Foster.*

Supervisor Rarick called meeting to order at 7:06pm.

1. Approval of Minutes- A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept July 9, 2015 minutes as read.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford- Waterman, Aye

Gwen Kirkby, Absent

Thomas Johnston, Absent 3-Ayes 2-Absent motion carried

2. Bathroom Bid Opening - Received 3 Bids. As follows:

JP Matthews - \$18,500 Ladies Room

\$19,300 Men's Room

Netto Construction- \$ 14,475.00 Ladies Room

\$ 15,275.00 Men's Room

Whitton Construction, LLC- \$ 15,893.00 Ladies Room

\$15,499.00 Men's Room

Resolution #12

A motion was made by Mary Ford-Waterman and seconded by Peter Wilson to accept the low bid from Netto Construction.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford -Waterman, Aye

Gwen Kirkby, Absent

Thomas Johnston, Absent 3-Ayes 2-Absent motion carried

Proposal				Page # <u>1</u> of <u>1</u> pages
Netto Construction 29 Countryside Ct. Dr. Gouverneur NY 13642		c-315 323 0710 office 315 287 1047 Email NettoConstruction@hotmail.com		
PROPOSAL SUBMITTED TO: <u>Town of Orleans</u>	JOB NAME <u>Orleans bath. reno</u>	JOB # <u>133</u>		
ADDRESS <u>PO Box 103</u>	JOB LOCATION <u>Same</u>	DATE OF PLANS <u>N/A</u>		
LOCATION <u>LaFargeville NY 13656</u>	DATE <u>7-9-15</u>	ARCHITECT <u>N/A</u>		
PHONE #	FAX #			
We hereby submit specifications and estimates for: <u>bathroom renovations</u> Scope of work <u>Ladies Room</u> - remove all tiles + drywall + fixtures (floors + walls) - install new floor + tiles and grout - install 1x6 JTG PVC on walls 5' high w/ 1x6 oak PVC chair rail + baseboard - install drywall to the rest + new drop ceiling + grids - replace two toilets w/ one being handicap accessible - install two sink w/ one being handicap accessible - repair and paint toilet stalls - install exhaust fans + vent properly - replace soap dispenser + install electric hand dryer materials: \$14,475.00 Labor				
<u>Mens Room</u> - same scope of work as above; adding or replacing - two urinals; \$ materials + labor \$15,275.00 total - \$29,750				
We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of: \$ <u>twenty nine thousand seven hundred fifty</u> Dollars with payments to be made as follows: <u>0 down; pay until when complete</u>				
Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.		Respectfully submitted <u>Andy Netto</u> Note - this proposal may be withdrawn by us if not accepted within _____ days.		
Acceptance of Proposal				
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.				
Date of Acceptance _____		Signature _____		

Whitton Construction, LLC

Commercial and Residential Construction
1831 County Route 11
Gouverneur, NY 13642
(315) 816-2317
whittonconstructionllc@gmail.com

PROPOSAL

Date: August 12, 2015

Customer Name: Town of Orleans

Address: P.O. Box 103 – LaFargeville, NY 13656

Phone Contact: Tammy Donnelly – Town Clerk 315-658-9950

Email: orleanstownclerk@netscape.net

RE: Renovate Women's Room – Municipal Building

Whitton Construction proposes to furnish the labor, materials, equipment, and insurance, unless otherwise stated, to perform the following Scope of Work for the sum of **\$15,893.00**.

Scope of Work:

- Mobilize.
- Remove and dispose of the following items – sinks and faucet sets, toilet partitions, sink countertop, soap dispenser, paper towel dispenser, sanitary napkin dispenser and receptacle, combination light/timer switch, GFCI outlet, electric baseboard heater and ceiling tiles.
- Cap existing supply and drain lines as required at 3rd sink to be removed.
- Install new 2" x 2" porcelain mosaic floor tile over existing floor tile using ultra-flex thin set, sanded grout and grout sealer.
- Remove existing wall mounted toilets, save for re-use.
- Install new FRP wall paneling and trim on existing walls up to approx. 5'-0" above finish floor (color – white).
- Install new vinyl cove base.
- Paint existing gypsum board walls above FRP paneling and interior of door frame with 2 coats of eggshell paint.
- Reinstall existing toilets with new flush valves and toilet seats.
- Install 2 new wall mounted ADA compliant sinks with new ADA faucet sets, ADA insulated sink drain kits, new shut off valves and supply lines.
- Install new toilet partitions.
- Install new drop in ceiling tiles (Re-use existing suspended ceiling grid).
- Install new soap and paper towel dispensers (town to supply / contractor to install).
- Install new combination light / timer switch and new GFCI receptacle and new covers.
- Install new circuit breaker, run new dedicated circuit for electric hand dryer. Install new electric baseboard heater.
- Install new mirrors – one ADA, one standard. Install sanitary napkin receptacle.

- Repair existing vent fans as required.
- Clean up worksite.
- Demobilize.

Whitton Construction **does not include:**

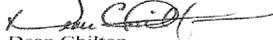
- Any premium time for labor.

Please Note: Labor pricing established using NYS Prevailing Wage Rates.

Due to unstable material markets, our pricing is valid for 30 days, then subject to review and possible changes.

Thank you for the opportunity to provide you with this proposal. Please do not hesitate to call me should you have any questions.

Thank You,



Dean Chilton,
General Manager
Office – 315-816-2317
Cell – 315-486-4041
Whitton Construction, LLC

Approval of Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as specified in payment schedule. (Typical payment schedule to consist of 50% down, 50% at completion)

Owners Signature: _____

Contractors Signature: _____

Date of Acceptance: _____

Whitton Construction, LLC

Commercial and Residential Construction
1831 County Route 11
Gouverneur, NY 13642
(315) 816-2317
whittonconstructionllc@gmail.com

PROPOSAL

Date: August 12, 2015

Customer Name: Town of Orleans

Address: P.O. Box 103 – LaFargeville, NY 13656

Phone Contact: Tammy Donnelly – Town Clerk 315-658-9950

Email: orleanstownclerk@netscape.net

RE: Renovate Men's Room – Municipal Building

Whitton Construction proposes to furnish the labor, materials, equipment, and insurance, unless otherwise stated, to perform the following Scope of Work for the sum of **\$15,499.00**.

Scope of Work:

- Mobilize.
- Remove and dispose of the following items – sinks and faucet sets, urinal and toilet partitions, sink countertop, one urinal, soap dispenser, paper towel dispenser, combination light/timer switch, GFCI outlet, electric baseboard heater and ceiling tiles.
- Cap existing supply and drain lines as required at 3rd sink to be removed.
- Install new 2" x 2" porcelain mosaic floor tile over existing floor tile using ultra-flex thin set, sanded grout and grout sealer.
- Remove existing wall mounted toilet, save for re-use. Remove one existing urinal – save for re-use.
- Install new FRP wall paneling and trim on existing walls up to approx. 5'-0" above finish floor (color – white).
- Install new vinyl cove base.
- Paint existing gypsum board walls above FRP paneling and interior of door frame with 2 coats of eggshell paint.
- Reinstall existing toilet with new flush valve and toilet seat. Reinstall existing urinal with new flush valve.
- Install new ADA compliant urinal and flush valve.
- Install 2 new wall mounted ADA compliant sinks with new ADA faucet sets, ADA insulated sink drain kits, new shut off valves and supply lines.
- Install new toilet partition and urinal screen.
- Install new drop in ceiling tiles (Re-use existing suspended ceiling grid).
- Install new soap and paper towel dispensers (town to supply / contractor to install).
- Install new combination light / timer switch and new GFCI receptacle and new covers.

- Install new circuit breaker, run new dedicated circuit for electric hand dryer. Install new electric baseboard heater.
- Install new mirrors – one ADA, one standard.
- Repair existing vent fans as required.
- Snake existing floor drain.
- Clean up worksite.
- Demobilize.

Whitton Construction **does not include:**

- Any premium time for labor.

Please Note: Labor pricing established using NYS Prevailing Wage Rates.

Due to unstable material markets, our pricing is valid for 30 days, then subject to review and possible changes.

Thank you for the opportunity to provide you with this proposal. Please do not hesitate to call me should you have any questions.

Thank You,


 Dean Chilton
 General Manager
 Office – 315-816-2317
 Cell – 315-486-4041
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Owners Signature: _____

Contractors Signature: _____

Date of Acceptance: _____

JP Matthews Contracting
35806 State Route 12
Clayton, NY 13624
315-783-8734

Estimate for Town of Orleans Ladies Restroom Remodel

This estimate is for the cost to remodel the ladies restroom, which will include the following:

- Demolition of the wall tile, floor tile & ceiling tile and all plumbing related fixtures
- Open walls behind tiled section to expose plumbing. Cut & cap one sink to eliminate.
- Cut & cap one previously removed toilet.
- Install two new handicap rated sinks & floor mounted sink hanger
- Install two new toilets and carrier brackets, one being handicap accessible
- Install a sewage gas backflow preventer in floor drain to eliminate odor
- Install new backer board on walls and place new tile
- Install schluter tile membrane to floor and place new tile
- Grout walls & floor
- Repaint original drop ceiling grids
- Install new drop ceiling tiles
- Repaint existing toilet stalls with owner's choice of color
- Repaint walls above wall tile with owner's choice of color
- Install two new soap dispensers
- Install two new mirrors
- Install one new electric hand dryer
- Install new handicap grab bars
- Inspect exhaust fan to insure it is in working order and fix or replace if necessary.

Total cost for Materials & Labor- \$18,500.00

Tile allowance-\$800.00 (included in total listed above)

JP Matthews Contracting
35806 State Route 12
Clayton, NY 13624
315-783-8734

Estimate for Town of Orleans Men's Restroom Remodel

This estimate is for the cost to remodel the Men's restroom, which will include the following:

- Demolition of the wall tile, floor tile & drop ceiling tile
- Open walls behind tiled section to expose plumbing
- Cut & cap one sink to eliminate
- Install two new handicap rated sinks & floor mounted sink hanger
- Install one new handicap toilet & carrier bracket
- Install two new urinals, one being handicap accessible
- Install a sewage gas backflow preventer in floor drain to eliminate odor
- Install new backer board on walls and place new tile
- Install schluter tile membrane to floor and place new tile
- Grout walls & floor
- Repaint original drop ceiling grids
- Install new drop ceiling tiles
- Repaint existing toilet stalls with owner's choice of color
- Repaint walls above wall tile with owner's choice of color
- Install two new soap dispensers
- Install two new mirrors
- Install one new electric hand dryer
- Install new handicap grab bars
- Inspect exhaust fan to insure it is in working order and fix or replace if necessary.

Total cost for Materials & Labor- \$19,300.00

Tile allowance-\$800.00 (included in total listed above)

3. *Financial update Cathy Satterley- Cathy reviewed financial report with board. Cathy stated the fees for payroll services were coming out of Trust & Agency account, they need to come out of general fund.*

4. *Update from Dale Raymo on assessor business- Dale stated he received a letter from state the town is at 100% equalization rate. He is following up on permits and keeping up on data collection. Dale will be going to training next month.*

5. *Update from Brian Kirkby on highway issues – Brian stated he had issue with a resident damaging side of road. Brian charged resident for damage. Resident paid \$325.00 check to town today.*

Brian stated new mower is working well.

Started paving other end of Middle Road & Dog Hill Rd, put binder on Buttermilk Flats road.

Don Donovan of Agape House has raised \$2,200 and would like to donate the money for new sidewalk, from corner of Corcoran house to Agway. Don would like to do this on a yearly basis. Discussion was held. Attorney Burrows stated the board will need easement grant from all property owners. Town board would like to move forward. The town board thanked Mr. Donovan and Agape House.

6. *Update from Steve Dulmage on DPW issues- Steve stated he was back to work.*

LAW – Water flows are up high. Steve stated using meter to check for any leaks.

Corey Barton will be attending wastewater school in September.

Fishers Landing - Guys doing walk though of pits. Steve would like to purchase a vac pump for \$542.68.

7. *Zoning Position – Brad Millett has resigned as zoning officer as of 8/31/2015. Brad took a new position as assessor in the Town of Theresa. Town board is accepting applications for zoning position.*

8. *St. Lawrence Engineering update - LA Sewer approval from USDA on engineer report. USDA should approve town work in approximately 1 week, then town can start buying pits.*

Resolution #13

A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to purchase pits for LA Sewer. Subject to agency approval.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary-Ford Waterman, Aye

Gwen Kirkby, Absent

Thomas Johnston, Absent 3-Ayes 2-Absent motion carried

TI Park – Met with Bob Shiro for plans for fall work. Phase 2 work.

Rte 12 Water – EFC changed hardship requirements, they are reviewing Rte 12 project for grant money.

Rob recommends the board amend bond resolution for Rte 12 water. Town board will hold a continuation meeting on Monday August 24, at 7:00pm.

8. Tennis court quote- Tabled. Will put out to bid next year. Okie pulled bid.

9. Dump Land – Tabled until next month's meeting.

10. Budget Time – Kevin is starting.

11. Mr. Azzoto of Fishers Landing stated they need more police presence in Fishers Landing area.

12. Ms. Parker wants to take pictures of speed bumps in town highway building. Discussion was held. Attorney Burrows spoke and stated she is not allowed to go into highway barn, it can be dangerous.

13. Pat Conley asked Supervisor Rarick what is the age for summer rec program. Kevin stated he thought it was Kindergarten. Discussion was held. Supervisor Rarick would like to make some changes to youth program and put them in writing.

Resolution #14

A motion was made by Peter Wilson and seconded by Mary Ford Waterman to reduce the speed limit from Grassy Point state park to Farrell Drive (Rte 12) from 55mph to 45mph and to put red light at intersection of NYS Rte 12 and NYS Rte 180.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford -Waterman, Aye

Gwen Kirkby, Absent

Thomas Johnston, Absent 3-Ayes 2-Absent motion carried

Bills were audited in the amount of \$ 205,319.15

A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to adjourn meeting.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford -Waterman, Aye

Gwen Kirkby, Absent

Thomas Johnston, Absent 3-Ayes 2-Absent motion carried

Meeting adjourned at 9:05pm