

*The Town of Orleans Board Meeting  
October 10, 2024*

*The Town of Orleans Town Board held a regular scheduled board meeting on October 10, 2024 at 7:00PM at the municipal building in LaFargeville.*

*Members Present: Kevin Rarick, Mary Ford-Waterman, Thomas Johnston, and Peter Wilson*

*Members Absent: Gwen Kirkby*

*Others Present: Tammy Donnelly, Rob Black, Lee Shimel, Rob Company, Dan Caprio, and Manny Jerome*

*Supervisor Rarick called meeting to order at 7:04pm*

*1. Approval of minutes- A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept the September 2024 minutes as read.*

*Kevin Rarick, Aye*

*Peter Wilson Aye*

*Thomas Johnston, Aye*

*Mary Ford-Waterman, Aye*

*Gwen Kirkby, Absent All in favor motion carried.*

*2. Lee Shimel – Lee gave report to board. Lee stated that there is an attendance problem with a planning board member. Discussion was held. Jason Stowell has sent a letter of interest to be on planning or zoning board. The town board would like to appoint as alternate until January 1, 2025, and then revisit.*

*A motion was made by Peter Wilson and seconded by Thomas Johnston to appoint Jason Stowell as alternate to the planning board until January 1, 2025.*

*Kevin Rarick, Aye*

*Peter Wilson Aye*

*Thomas Johnston, Aye*

*Mary Ford-Waterman, Aye*

*Gwen Kirkby, Absent All in favor motion carried.*

*Lee Shimel stated the planning board would like the town board to submit another speed zone reduction request on NYS Rte. 12, Discussion was held. Town board would like to submit a seasonal speed reduction request.*

**Resolution #13**

*A motion was made by Peter Wilson and seconded by Thomas Johnston to request a seasonal speed reduction for NYS Rte. 12 from May 1, - October 15<sup>th</sup> to 45mph, along NYS Rte. 12 from Robinson Rd to the town line on Rte. 12*

*Kevin Rarick, Aye*

*Peter Wilson Aye*

*Thomas Johnston, Aye*

Mary Ford-Waterman, Aye  
Gwen Kirkby, Absent All in favor motion carried.

3. Rob Black gave the town board update on highway and DPW department

4. Rob Campany update – Rob gave town board updated budget for the library project. Discussion was held.

5. Town Clerk Report reviewed

6. Bills were audited in the amount of \$348,879.48

A motion was made by Thomas Johnston and seconded by Mary Ford-Waterman to go into executive session for personnel & Litigation.

Kevin Rarick, Aye  
Peter Wilson Aye  
Thomas Johnston, Aye  
Mary Ford-Waterman, Aye  
Gwen Kirkby, Absent All in favor motion carried.

Entered into executive session at 8:00pm

Exited executive session at 10:15pm

A motion was made by Peter Wilson and seconded by Thomas Johnston to adjourn the meeting until 10/17/24.

Kevin Rarick, Aye  
Peter Wilson Aye  
Thomas Johnston, Aye  
Mary Ford-Waterman, Aye  
Gwen Kirkby, Absent All in favor motion carried.

October 17, 2024, Continuation meeting

Meeting was called to order by Supervisor Rarick at 7:05pm

Discussion was held on revised scope of work for the library project.

A motion was made by Peter Wilson and seconded by Thomas Johnston to accept the revised Scope of Work as follows for the library project.

Kevin Rarick, Aye  
Peter Wilson Aye  
Thomas Johnston, Aye  
Mary Ford-Waterman, Aye  
Gwen Kirkby, Absent All in favor motion carried.

Breakdown of Costs

Orleans Library

10-Oct-24

General Construction - Ashland		New Scope	
Exterior			
Basement Wall on Creek Side		\$	18,600
Front Portico Addition		\$	72,850
Handicap Ramp		\$	42,500
Door and Windows		\$	44,440
Paint Eaves & Siding		\$	8,600
Interior			
Miscellaneous Labor		\$	12,000
Equipment Rental		\$	6,000
Insurance		\$	10,000
Allowance		\$	12,000
	SUBTOTAL	\$	226,990
Mechanical & Plumbing - Hyde Stone			
Mobilization		\$	4,000.00
Demo boiler and tank		\$	4,100.00
New Boiler & accessories		\$	27,000.00
Split air conditioning		\$	41,000.00
Revised Plumbing		\$	11,000.00
Allowance		\$	8,000.00
	SUBTOTAL	\$	95,100
Electrical - ENI			
Base Bid		\$	36,609
Allowance		\$	5,000
	SUBTOTAL	\$	41,609
<b>CONSTRUCTION TOTAL</b>		\$	<b>363,699</b>
Legal/Technical/Admin		\$	99,205.00
	Subtotal	\$	462,904.00
	Contingency	5%	\$ 23,145.20
	Total	\$	486,049.20
Grant		\$	369,375.00
Town		\$	116,674.20
			25%

## Town of Orleans Library

### Revised Project Description for Grant Application 10 August 2024

The proposed project aims to address several key infrastructure and energy efficiency issues throughout the building, ensuring compliance with modern standards and enhancing the facility's accessibility.

#### 1. Energy Efficiency Improvements

- **Lighting Upgrades:** All existing lighting will be replaced with energy-efficient LED lighting to reduce power consumption and improve visibility throughout the building.
- **Window Replacement:** All windows in the building will be replaced with insulated, energy-efficient models. The current windows are single-pane and poorly insulated, resulting in significant heat loss during the cold months in Northern NY. The project includes replacing seven windows on the upper level of the library, restoring three basement windows, and infilling one window opening to match the existing wall finish.
- **HVAC System Upgrade:** The existing heating and cooling system is operating at half capacity and will be fully replaced. This includes removing the outdated boiler and fuel tank, installing a new energy-efficient boiler, upgrading the boiler room hydronics and pump, installing a new thermostat, and connecting to the existing heating elements. Additionally, the current mini split system will be replaced to ensure more reliable temperature control.
- **Electrical Upgrades:** Electrical systems will be updated to accommodate the new energy-efficient equipment, and additional outlets will be installed where necessary, including the potential for exterior outlets at the front entrance.

#### 2. Plumbing Upgrades

- The non-functional toilet room will be decommissioned, with its fixtures removed and the sewage pump reallocated for use in a new sump pit. The old hot water heater and well tank will also be removed.
- The ADA-compliant restroom on the first floor will receive an instantaneous hot water heater, improving its functionality.

#### 3. ADA Compliance and Accessibility Enhancements

- The current handicap-accessible ramp at the front of the building will be replaced to meet ADA compliance. The existing ramp has significant safety issues, including large holes and bee infestations in the concrete. A new ADA ramp will be installed at the front side of the building, improving traffic flow and safety for all users.
- The front entryway will be redesigned to include new stairs and a covered portico. This portico will provide a sheltered area at the entrance, enhancing safety and comfort, particularly in inclement weather. New lighting will be installed in the portico roof to create a well-lit, secure environment.

- An ADA door access switch will be installed at the front door to facilitate ease of access for all members of the community.

#### 4. Exterior Repairs

- This work will include patching the existing CMU (concrete masonry unit) wall and applying patch and parge techniques to repair and waterproof the basement walls (creek side and back). These repairs will help preserve the structural integrity of the building and protect it from water damage.

#### 5. Reconstruction of the Memorial Garden and Landscaping

- The relocation of the handicap-accessible ramp and reconfiguration of the front entryway will necessitate the removal and potential relocation of the existing memorial garden and library sign. A new library sign will be purchased, and efforts will be made to relocate the memorial garden. Any landscaping or sidewalks disturbed during construction will be restored as part of the project.

These improvements will not only modernize the library's infrastructure but also create a more energy-efficient, accessible, and safe environment for all patrons.

*Supervisor Rarick contacted Stacy Morse to let her know so she can get updated grant approval. If the grant is approved the board will accept the low bidders of the project which were Asland Construction and Hyde & Stone,*

*A motion to adjourn the meeting was made by Mary Ford-Waterman and seconded by Thomas Johnston.*

*Kevin Rarick, Aye*

*Peter Wilson Aye*

*Thomas Johnston, Aye*

*Mary Ford-Waterman, Aye*

*Gwen Kirkby, Absent All in favor motion carried.*

*Meeting adjourned at 8:15pm*