

*The Town of Orleans Board Meeting
January 11, 2024*

The Town of Orleans Town Board Held a regular scheduled board meeting on January 11 2024 at 7:00PM at the municipal building in LaFargeville.

Members Present: Kevin Rarick, Peter Wilson, Mary Ford-Waterman, Gwen Kirkby and Thomas Johnston

Others Present: Tammy Donnelly, Rob Company, and Pam McDowell.

Supervisor Rarick called meeting to order at 7:05pm

1. Approval of minutes- A motion was made by Peter Wilson and seconded by Gwen Kirkby to approve November 2023 minutes. There was not a December 2023 meeting.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Aye All in favor motion carried

2. Financial Report received.

Application for health officer was given to Jim Burrows for him to review for qualifications

4. 2024 Annual Designations –

Resolution #1

Budget Officer- Kevin Rarick

Deputy Supervisor- Peter Wilson

Bank- Gouverneur Savings & Loan

Newspaper- Thousand Island Sun and Watertown Daily Times (either or)

Polling Places

District1-3 -LaFargeville Municipal Building

Web site- North Shore Solutions/Matt Turcotte

Payroll- BI-Weekly-Highway, General employment, Supervisor, Town Clerk, Clerk to Supervisor, Justice Clerk, Deputy Clerks, Zoning Officer, Assessor, Town Justice Hardy, Town Justice Morse, Building Maintenance, and Crossing Guard.

Quarterly- Councilman, Historian and Health officer

Annually- Zoning Board, Planning Board and Assessment Review board.

Attorney for the Town of Orleans- Kendall, Walton, & Burrows Attorney Firm, Ian Gilbert Solar Attorney

Town board meetings will be held every 2nd Thursday of each month

Tax Collector will refund any tax payment of \$5.01 more than the total tax amount due and town will retain overpayment of \$5.00 or less.

Policies for 2024 Investment, procurement, drug and alcohol testing, smoking, computer, sexual harassment/discrimination, code of ethics, and conduct at meetings.

Mileage reimbursement for 2024- State Rate 0.67 cents per mile.

Accountant Services – Stakel & Navarra, C.P.A, PC of Watertown

Town Historian- Stacey Snyder Morse, Assistant Historian, Parker Morse

Health Officer- Need to appoint

Vital Registrar- Tammy Donnelly

Deputy Vital Registrar- Amy Dulmage

Zoning Officer – Lee Shimel

Board of Assessment Review (3-person board)

Fred Duffany- Retired need to publish

Stacy Snyder-Morse- Term expires 10/1/2026

Frank Shortt- Term expires 10/1/2025

Town of Orleans Zoning Board

Ben Timerman- Co Chairman – Term expires 1/1/2025

Brett Robbins- Term expires 1/1/2027

Jeff Robinson- Term expires 1/1/2028

Larry Walldroff- Chairman- Term expires 1/1/2029
Louise Nuffer- 1/1/2026
Secretary- Courtney Schermerhorn

Planning Board

Mitchel Robinson - Term expires 1/2025
Donna Dutton- Term expires 1/2026(Chairman)
Lisa Madson – Term expires 1/2028
Joe Rotella – Term expires 1/2027
Andy Greene – Term expires 1/2027
Secretary- Courtney Schermerhorn

Youth Commission Board

Patty Sourwine 1/2025
Tyler Lashomb 1/2025
Miranda Nelson 1/2025

All terms expire 1/2025(will appoint on a yearly basis)

Orleans Public Library Board

Stacey Snyder Morse – Librarian
Dan Timerman - Term expires 2028
William Walldroff- Term expires 2025
Lucy Kahnt- Term expires 2026
Rosan Whitmore- Term expires 2027
Allison Winn- Term expires 2029

A motion was made by Gwen Kirkby and seconded by Thomas Johnston to accept the above annual designations.

Kevin Rarick, Aye
Peter Wilson, Aye
Mary Ford-Waterman, Aye
Thomas Johnston, Aye
Gwen Kirkby, Aye *All in favor motion carried*

5. *Lee Shimel updated town board*

6. *Dale Raymo gave town board update and discussed equalization rate. Dale would like the board to think about what to do. Discussion was held.*

7. *Rob Campany update – LA Sewer update report for consent order is due.*

TI Park Project – Building is up and done. Pump station is operating.

Library update – Finishing up HVAC designs.

*8. Quotes for plow for DPW department received Whitesboro Plow \$8,000
Gilco - \$8,177, Western Plow \$8,384.00.*

A motion was made by Peter Wilson and seconded by Thomas Johnston to accept Whitesboro quote in the amount of \$8,000 dollars

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Aye All in favor motion carried

9. Town Clerk Report reviewed

10. Bills were audited in the amount of \$310,684.04

A motion was made by Gwen Kirkby and seconded by Mary Ford-Waterman to adjourn the meeting.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Aye All in favor motion carried

Meeting adjourned at 8:30pm

Respectfully submitted

Tammy Donnelly

Town Clerk