

*The Town of Orleans Board Meeting
April 14, 2016*

The Town of Orleans Town Board held a regular scheduled board meeting on April 14, 2016, at 7:00PM at the municipal building in LaFargeville.

Members Present: *Kevin Rarick, Peter Wilson, Gwen Kirkby, and Mary Ford-Waterman*

Absent - *Thomas Johnston*

Others Present: *Tammy Donnelly, Steve Dulmage, Brian Kirkby, Lee Shimel Greg Lago, Judy Tubolino, Michael Pena, Patty Booras-Miller, Cindy Grant, Chuck Ebbing, Don Metzger, Gunther Schaccli, Jeff Reinkemeyer, Dan Murdie, Fred Mathous, Jenny Briot, Manny Jerome, Windsor Price, Iris Waterson, and Matt Timerman*

Supervisor Rarick called meeting to order at 7:05PM

1. Approval of minutes- A motion was made by Peter Wilson and seconded by Gwen Kirkby to accept May 2016 minutes as read.

Kevin Rarick, Aye

Peter Wilson, Aye

Gwen Kirkby, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Absent All in favor motion carried.

2. Cathy Satterley financial report – Cathy reviewed financial report to the board. 2015 budget transfers as follows.

Town of Orleans
20558 Sunrise Avenue
P. O. Box 187
LaFargeville, New York 13656

Supervisor
Kevin Rarick 658-4411
Town Clerk
Tammy Donnelly 658-9950
Highway
Superintendent
Brian Kirkby
Town Assessor
Denise Trudell 658-4309

Zoning Officer
Brad Millet
658-2057
Town Council
Mary Ford-Waterman 658-9950
Peter Wilson
Thomas Johnston
Gwan Kirkby 658-9950

RESOLUTION
15

Fund transfer

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WHEREAS, the Town Board of the Town of Orleans, New York is vested with the authority and responsibility to manage and control the finances of the Town of Orleans and its various improvement districts; and

WHEREAS, the Town Board has asked its accountants to prepare the necessary reports to identify the status of municipal finances on a monthly basis; and

WHEREAS, the accountants for the Town of Orleans have prepared the report(s) and has recommended _____; and

WHEREAS, the Town Board for the Town of Orleans agrees that the following transfer is appropriate at this time to the extent the same is/are feasible.

NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Orleans, New York that:

1. \$ attached from the _____ fund shall be transferred to the _____ fund for the following purpose: _____
2. Town officials are authorized to take such steps as necessary to effect this transfer.
3. This Resolution shall take effect immediately.

Amend 2015 Budget:

Increase DA 962 Budgetary Provisions for Other Purposes 24,942.00
Increase DA 878 Highway Capital Reserve 24,942.00

Fund transfer

Page 2 of 2

The foregoing Resolution was offered by Board member Mary Ford-Waterman seconded by Board member Gwen Kirkby, and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rarick

Yes No

Mary Ford-Waterman

Yes No

Peter Wilson

Yes No

Tom Johnston Absent

Yes No

Gwen Kirkby

Yes No

Dated: April 14, 2016

Tammy Donnelly
Tammy Donnelly
Town Clerk

	<u>Increase</u>	<u>Decrease</u>	
General Fund:			
1220.4 Supervisor CE	634		
1410.1 Town Clerk PS	878		
1420.4 Attorney CE	5158		
1620.4 Buildings CE	2043		
1972.4 Payments to County Treasurer	19479		
8160.1 Refuse/Garbage PS	1300		
8160.4 Refuse/Garbage CE	19328		
9060.8 Medical Insurance	10520		
1620.2 Buildings EQ		34000	
7310.4 Youth Programs CE		19000	
5132.4 Garage CE		6340	
	59340	59340	
Highway Fund:			
5010.4 Supt of Highway CE	225		
5110.4 General Repairs PS	5338		
5130.1 Machinery PS	8803		
5148.1 Serv. To Other Govt PS	9355		
5130.4 Machinery - CE		23721	
	23721	23721	Light #3
Library:			
7410.1 Library PS	785		
7410.4 Library CE		785	
	785	785	
Sewer #1:			
9030.8 Social Security	238		
8110.4 Administration - CE		238	
	238	238	
Sewer #2:			
9030.8 Social Security	603		
8110.4 Administration - CE		603	
	603	603	
Sewer #3:			
8120.4 Sanitary Sewers CE	504		
8120.1 Sanitary Sewers PS		504	
	504	504	
Sewer #4:			
8120.4 Sanitary Sewers - CE	4258		
8120.1 Sanitary Sewers - PS		4258	
	4258	4258	

<u>Water:</u>		
9060.8 Medical Insurance	977	977
8310.1 Administration PS		
	977	977

<https://sfowa-ec2.sharefile.com/x/ layouts/xlprintview.aspx?NoAuth=1&sessionId=32.cc0...> 3/11/2016

3. Gravel Bid Opening - 1 bid received. Johnson's Sand & Gravel Inc., A motion was made by Peter Wilson and seconded by Gwen Kirkby to accept Johnson's Sand & Gravel bid as follows:

Kevin Rarick, Aye

Peter Wilson, Aye

Gwen Kirkby, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Absent All in favor motion carried.

**JOHNSON'S SAND AND GRAVEL INC
19000 COUNTY ROUTE #3
CLAYTON, NY 13624**

**OFFICE PHONE: 315-686-1888 OFFICE FAX: 315-686-1889
E-Mail: rjmisg123@wildblue.net PIT PHONE: 315-771-1450**

April 08, 2016

**Town of Orleans
PO Box 103
LaFargeville, NY 13656**

To whom it may concern:

Johnson's Sand and Gravel Inc would like to submit a bid on the Gravel for the 2016 season. The price per ton/loaded:

**3/4": \$6.25/Ton
1 1/2": \$6.25/Ton
4": \$6.25/Ton**

Bank run gravel: \$5.50/ton

We appreciate the opportunity to work with the Town of Orleans. Please don't hesitate to call us if you have any questions or require additional information.

Thank you



Johnson's Sand and Gravel Inc

4. IMA on Route 12 Water – Discussion was held. Section 7F will need to be amended to take out including storage costs and distribution. Jim Burrows will get with Village of Alex Bay, and Town of Alex Bay attorney to get changes made and signatures to the IMA.

A motion was made by Peter Wilson and seconded by Gwen Kirkby to accept IMA with changes.

*Kevin Rarick, Aye
Peter Wilson, Aye
Gwen Kirkby, Aye
Mary Ford-Waterman, Aye
Thomas Johnston, Absent All in favor motion carried.*

5. Public Hearing on Moratorium 7:30PM - Supervisor Rarick opened public hearing at 7:32PM.

Attorney Jim Burrows spoke and explained what public hearing is about.

Resident Patty Booras Miller, LaFargeville, NY., - Patty read letter and put on file with Town Clerk.

Cindy Grant of Clayton, NY – Cindy Grant spoke, encouraged board to adopt moratorium.

Jeff Reinkemeyer – Director of Iberdrola renewables, spoke and read letter. Jeff asked board not to adopt moratorium.

Gunther Schaclli spoke and is for 6month moratorium.

Supervisor Rarick closed public hearing at 7:58PM

Supervisor Rarick spoke and stated he would like to do a comparison and review wind law that we currently have and make sure we are all good.

Peter Wilson spoke and stated he would like to take 6 months to review wind law we currently have.

Mary Ford-Waterman - Mary stated she does not see any negative, and she would like to look at impacts of changes. She is not for or against wind at this time.

Gwen Kirkby – Gwen spoke and stated she would like to know how towers are going to affect the areas. Gwen is not for or against wind at this time.

A motion was made by Mary Ford-Waterman and seconded by Gwen Kirkby for a six-month moratorium. Jim Burrows will file Local law #1 6-month moratorium with state and send town clerk copy.

Kevin Rarick, Aye

Peter Wilson, Aye

Gwen Kirkby, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Absent All in favor motion carried.

6. Update from Dale Raymo on assessor business – Dale stated he finished his roll. Dale has new updated program on tablet. Roll will be available the 1st of May.

7.Update from Brian Kirkby on highway issues- Brian stated they started putting up the town limit signs.

Brian received quotes on garage doors as follows:

Overhead Door Company of Watertown

Overhead Door Company of Watertown
25223 NYS Rt. 3
Watertown, NY 13601
Telephone: (315) 788-4390
Fax: (315) 782-2845

Overhead Door Company of Watertown
25223 NYS Rt. 3
Watertown, NY 13601
Telephone: Same
Fax: Same

The Genuine. The Original.



Proposal #: 1-8658
Q 17999

PROPOSAL SUBMITTED TO: T/O ORLEANS			Date 3/30/2016			Attention BRIAN KIRBY			
STREET SUNRISE AVE.			Job Name T/O ORLEANS						
City LAFARGEVILLE		State NY	Zip Code 13656		Job Location LAFARGEVILLE				
Phone Number 658-9920/778-7500			Fax Number 658-2513		Job Phone 658-9920				
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	WINDOWS	COLOR	OPERATION	MOUNTING	JAMB TYPE
1	1	592	16' 2"	14' 0"	1 ROW OF 5	WHITE	ELECTRIC	STANDARD	STEEL
2	1	RSX-T	1/2-HP	W/BRAKE	SAFETY	EYES	REMOTE		
3	1	TOTAL							\$5048.00
4	1	TOTAL	IF WE	TAKE DOWN	OLD DOOR	OPERATOR			\$5228.00

FURNISH AND INSTALL:

The above sized 592 series "Thermacore" sectional door(s), as manufactured by the Overhead Door Corporation. Door standard features to include the following:
.016" thick roll-formed hot-dipped galvanized, ribbed face steel sections, with metal/foam/metal sandwich, foamed-in-place homogeneous CFC/HCFC free polyurethane insulation. Insulating values: R = 17.50, U = .057 Section thickness 2", all sections to be fitted with tube seals to weatherstrip each joint. Air infiltration of .08 cfm per sq. ft. of door at 15 mph, and class 26 sound transmission. End stiles will be 16 ga. steel and incorporate a thermal break; hinges and fixtures will be galvanized steel. EPDM thermal break to be provided between interior and exterior skins to prevent thermal transmission. Patented water channel is provided for a drip free opening. The polyurethane foam insulation is fully encapsulated in non-permeable materials for no loss of thermal efficiency. Limited 10-year warranty against panel delamination of foam and steel skins.

RSX models are available in RSX Trolley, Center-mount Trolley and Dual Trolley for Sectional, and RSX Jackshaft with and without hoist for Rolling Steel.

All RSX Standard Duty models are available in Single phase 115vac, 208vac, 230vac, Three phase 208vac, 230vac, 460vac, and Three phase 575vac; 1/2, 3/4 and 1 Hp. Open, Drip Proof (ODP) continuous duty (90 cycles per hour at peak usage), Totally Enclosed Non Ventilated Motor (TENV), Totally Enclosed Fan Cooled Motor (TEFC), and NEMA 4 and 4X with enclosed brake and sealed electrical box.

Trolley models are available with or without brake on 1/2 hp models. Sidemount and Centermount direct couple to the door shaft with or without hoist. Hoist models are left hand or right hand. The RSX Trolley will operate Standard Lift Doors, and the Sidemount series will operate Lift Clearance and Vertical Lift Sectional Doors up to 24' high with a maximum weight of 1120 lbs for 1/2hp, 1370 lbs for 3/4 hp, and 1620 lbs for 1 hp. Trolley Rails for door heights up to 12' are standard.

Rolling Steel models are available with or without hoist, front of hood, top of hood, wall-mount. Hoist models are left hand or right hand. The Rolling Steel series will operate Rolling Steel doors up to 24' high and with a maximum weight of 998 lbs for 1/2hp, 1220 lbs for 3/4 hp, and 1440 lbs for 1 hp

New electrical and mechanical features for all models include:

Easy limit setting with Limit Lock™ - a patent pending electro/mechanical limit sensor that makes it easy to

PROPOSAL

RAYNOR OVERHEAD DOOR SALES, INC.

7129 State Fair Blvd.
 Syracuse, NY 13209
 Phone 457-9439
 Fax 457-2671

25055 Water St.
 Watertown, NY 13601
 Phone 788-0012
 Fax 788-0011

Proposal Submitted To Town of New Orleans	Phone Fax 658-2513	Date 4-8-16
Street _____	Job Name _____	
City, State Zip Lafargeville, NY 13658	Job Location Highway Department	

We hereby submit specifications and estimates for:

- Remove and dispose old door and opener
- Install (1) 16' x 14' **CHI Model 3216 Micro-Groove White 2" Thick Insulated (R-17.54)**
Steel door with 3rd section to have (4) 24" x 12" clear glass panels, torsion spring, strut, inside
Lock, head and jamb seal, solid shaft, 2" angle mount track to steel jambs and 15" radius track
- Install (1) **Lift-Master Model T-751L5 Industrial-Duty Trolley ¼ hp – 115volt – single phase**
opener with CPS-U photo eyes, 14' rail and (1) 3 button wall control (open – close – stop)

Door and Opener - \$6,995.00

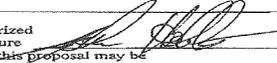
- Note:**
- Job is Prevailing Wage and Tax Exempt
 - Any additional insurance required beyond are standard policy will be extra cost.
 - All electrical work including wire to wall buttons and safety devices by others
 - Allow minimum 4 – 6 weeks deliv time on special orders
 - Visit www.chiod.com and www.liftmaster.com to view doors, openers and specs

NOTE: All wood, steel, jambs, spring pads, and electrical work needed including wire to wall buttons and safety edges is to be supplied by others.

It is expressly agreed that purchaser is liable for payment of reasonable attorneys fees upon an action for collection. Returns or Cancellations of special orders are subject to a 25% restocking fee. There is a \$25 fee on all return checks

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of :
Six Thousand Nine Hundred Ninety Five ⁰⁰/₁₀₀ Dollars (\$6995⁰⁰)
 Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

Authorized
 Signature 
 Note: this proposal may be
 withdrawn by us if not accepted
 Within 30 days

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
 Signature _____

Date of Acceptance: _____
 #5227 P. 001/000 RAYNOR-DOOR-SYRACUSE

04/08/2016 13:59 8154572871

03/25/2016

Wayne Garage Doors
P.O. Box 4
Depauville , N.Y. 13632

Phone: 315 686 4825
Cell: 315 767 4789

Quote for Town of Orleans Highway Department Door replacement.
ATTN : Brian Kirkby

1 - 16x14 Thermospan 200 insulated garage door
with one row of insulated lites and electric operator with
Two remote control furnished and installed.
Price includes removing old door and framing
Opening with lumber and vinyl seals. \$ 6,000.00

A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept overhead door quote in the amount of \$5,228.00

Brian asked Kevin if he inquired about the Deputy Highway Superintendent, as a position yet. Discussion was held.

Resolution #16

A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to create Deputy Highway Superintendent.

Kevin Rarick, Aye

Peter Wilson, Aye

Gwen Kirkby, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Absent All in favor motion carried.

Brian stated that he will be sending out a letter to a resident that is leaving debris in the town's right of way. If they do not clean up, highway department will and charge to their taxes.

Brian stated they built an overflow trailer for the plastic at landfill.

Brian stated that the highway department is going to be busy and they will not be able to transport or store water. Supervisor Rarick stated that the town is going to setup delivery.

Brush pickup will be May 16-19 for hamlet, May 23-26th outside town, and May 31, June 1-2 Wellesley Island

9. Update from Steve Dulmage on DPW business - DEC inspection went well.

LA Sewer – Changed some pits, will be doing manholes for Cty Rte 13 & 181 on Tuesday. Need to get tractor for a couple of weeks to reseed & hay all the pots that were done last year.

Supervisor Rarick asked Steve why the candy cane vent covers are so close to road. Steve stated he does not know why they were put that close.

Steve stated the Lawnmower went for \$1,151 on the auction site. Town board approved the bid of \$1,151.

Mr. Judson property with the manhole problem. Steve will put a riser on.

Jim Burrows is stilling waiting to hear back from Mr. Judson's neighbors.

TI Park – Steve put grate on hole by sewer plant.

10. Memorandum from EFC - 2 quotes received for water delivery for Rte 12 corridor salt contamination problem. Discussion was held. Town board agreed to the memorandum agreement as follows.

Resolution #17

MEMORANDUM OF AGREEMENT

This AGREEMENT, is made and entered into on the eighth day of April, 2016, by and between the New York State Environmental Facilities Corporation, (the "Corporation"), and the Town of Orleans (the "Town") (collectively, the "Parties").

In consideration of the mutual promises and covenants set forth herein, the Parties agree as follows:

1. The Corporation shall provide to the Town up to \$225,000 in each state fiscal quarter for the purpose of purchasing potable water for residents and businesses within the proposed Orleans water district. The first payment shall be made immediately upon execution of this Agreement by both Parties, with the remaining payments being made July 1, 2016, October 1, 2016, and January 1, 2017.
2. The Town shall provide to the Corporation within ten business days of the end of each fiscal quarter receipts for the potable water purchased by the Town during the prior quarter.
3. The Town shall provide the Corporation with invoices for the Town's costs of testing the on-site drinking water of residents and businesses outside of the proposed Orleans water district, and the Corporation shall reimburse the Town for such costs within ten business days of the Corporations' receipt of such invoices.
4. If at the end of the fiscal quarter ending March 31, 2017, the Town's total cost for purchasing portable water for all quarters is less than the total amount the Corporation has paid to the Town for such purpose, the Town shall submit to the Corporation with its final quarterly submission of receipts a check for the amount the Corporation paid in excess to the Town.

The Parties have executed this Agreement through their duly authorized officers.

New York State Environmental Facilities Corporation

By:


Sabrina M. Ty
President & CEO

Town of Orleans

By:


Name: Kevin Rarick
Title: Supervisor
Town of Orleans

A motion was made by Gwen Kirkby and seconded by Peter Wilson to accept the memorandum of agreement with EFC.

Kevin Rarick, Aye

Peter Wilson, Aye

Gwen Kirkby, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Absent All in favor motion carried.

Jim Burrows stated he is finalizing the district extension paperwork. The 30 day waiting period for permissive referendum ends in 2 days. Should have meeting next week to finish up paperwork.

11. Rte 12 Water – Rob stated for right now he is only going to test for salt contamination inside district boundaries.

Discussion was held on pay for Mr. Childs to deliver water to residents. Board agreed to \$15.00 per hour. New York State will refund the town.

12. Summer Rec – Kevin checked with Mr. Hoover to see if we can hold summer rec at the school this year. Mr. Hoover will get back to him.

13. Floors – Kevin would like to wax municipal building floors.

14. Town Clerk 2015 Audit- Councilman Waterman audited Town Clerk records.

Town of Orleans Town Clerk
PO Box 103
LaFargeville, NY 13656

2015

WE, the undersigned, members of the Town Board of the Town of Orleans, Jefferson County, hereby certify that we have examined the foregoing account books and audited the monthly reports of the Town Clerk/Tax Collector.

Respectfully submitted by Tammy Donnelly, Town Clerk for the Town of Orleans.

Dated this 14 day of April, 2016

 Councilman
 Councilman
 Councilman
 Supervisor

15. Town Clerk report for March 2016 was reviewed.

16. Meeting for next week- Town board will hold meeting on April 21st at 4:00pm to complete paperwork for District 2 extension.

17. Bills were audited in the amount of \$142,282.43

A motion was made by Gwen Kirkby and seconded by Mary Ford-Waterman to adjourn meeting.

Meeting adjourned at 10:20PM

Respectfully submitted
Tammy Donnelly
Town Clerk