

*The Town of Orleans Board Meeting
December 16, 2015*

The Town of Orleans Town Board held a regular scheduled board meeting on December 16, 2015 at 6:00PM at the municipal building in LaFargeville.

Members Present: *Kevin Rarick, Peter Wilson Mary Ford-Waterman and Thomas Johnston.*

Members Absent: *Gwen Kirkby*

Others Present: *Tammy Donnelly, Brian Kirkby, Lee Shimel, Manny Jerome, Jack Woodward, Steve Dulmage, Rob Campany, and Pam McDowell.*

Supervisor Rarick called meeting to order at 6:04PM

1. Approval of Minutes – a motion was made by Peter Wilson and seconded by Thomas Johnston to approve November 12, 2015 as read.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

2. Financial update from Cathy Satterley – Cathy reviewed financial report with board. Cathy recommended attached budget transfers. Discussion was held. A motion was made by Peter Wilson and seconded by Mary Ford-Waterman to accept Resolution #20 budget transfers.

Resolution #20

Town of Orleans
20558 Sunrise Avenue
P. O. Box 187
LaFargeville, New York 13656

Supervisor
Kevin Ruzick 658-4411
Town Clerk
Tammy Donnelly 658-9950
Highway
Superintendent
Lillian Kirkby
Town Assessor
Denise Trudell 658-4309

Zoning Officer
Dred Milliet
658-2857
Town Council
Mary Ford-Waterman
Peter Wilson 658-9950
Thomas Johnston
Gwen Kirkby 658-9950

RESOLUTION
#20

Fund transfer

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WHEREAS, the Town Board of the Town of Orleans, New York is vested with the authority and responsibility to manage and control the finances of the Town of Orleans and its various improvement districts; and

WHEREAS, the Town Board has asked its accountants to prepare the necessary reports to identify the status of municipal finances on a monthly basis; and

WHEREAS, the accountants for the Town of Orleans have prepared the report(s) and has recommended the attached budget amendments; and

WHEREAS, the Town Board for the Town of Orleans agrees that the following transfer is appropriate at this time to the extent the same is/are feasible.

NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Orleans, New York that:

1. \$ _____ from the _____ fund shall be transferred to the _____ fund for the following purpose: _____
2. Town officials are authorized to take such steps as necessary to effect this transfer.
3. This Resolution shall take effect immediately.

Fund transfer

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The foregoing Resolution was offered by Board member Peter Wilson and seconded by Board member Mary Ford-Waterman and upon roll call vote of the Board was duly adopted as follows:

Supervisor Kevin Rorick	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Mary Ford-Waterman	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Peter Wilson	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Tom Johnston	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Gwen Kirkby	Yes <input type="checkbox"/> No <input type="checkbox"/> absent

Dated: 12-16-15, 2015

Tammy Donnelly
Tammy Donnelly
Town Clerk

	Increase	Decrease
General Funds:		
1620.4 Building - CE	14000	
1972.4 Payment to County Treasurer	1	
4020.1 Regis. Of Vital Stats PS	630	
4240.4 Drug & Alcohol Testing - CE	4	
6989.4 Other Economic Opp - CE	300	
7310.1 Youth Programs - PS	1950	
1320.4 Indep Auditing & Acctg		2885
1620.2 Building - EQ		14000
	16885	16885
Highway Funds:		
5110.1 General Repairs - PS	7400	
5130.2 Machinery - EQ	9200	
5148.1 Serv. To Other Govt - PS	6110	
5130.4 Machinery - CE		22710
	22710	22710
Sewer #1:		
9030.8 Social Security	15	
8110.4 Administration - CE		15
	15	15
Sewer #2:		
9030.8 Social Security	35	
8110.4 Administration - CE		35
	35	35
Sewer #3:		
9789.6 State Revolving Loan - Principal	5000	
2120 Sewer Rents	5000	
	10000	0
Sewer #4:		
8120.4 Sanitary Sewers - CE	2300	
8130.4 Treatment/Disposal - CE	615	
8110.1 Administration - PS		2915
	2915	2915

3. Update from Brian Kirkby on highway issues- Brian stated he submitted chips paperwork, should receive in March. New backhoe is at landfill, he will submit invoice. Brian stated he will put old backhoe on the online auction site. Highway department is working at the Orleans Cemetery. Brian is having a problem with a resident putting brush in the town's right of way. Brian will inform resident he must move or the town will move and charge resident for removal.

4. TIERS contract for 2016- Discussion was held. A motion was made by Peter Wilson and seconded by Thomas Johnston to approve TIERS contract for 2016 in the amount of \$79,000.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Aye

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

5. Update from Lee Shimel – Lee gave report to board. Supervisor Rarick thanked Lee on a job well done. Supervisor Rarick stated Lee has gone above and beyond.

6. Update from Steve Dulmage on DPW issues – Steve stated Corey Barton passed his basic operation testing, Corey will be going again in January for more classes and testing. Steve stated that they have installed 24 vac pits, 3 left to do. They started force main project. Steve stated force main project should be done by 12/24/15. Steve will meet with Travis Hoover tomorrow morning first thing.

Jim Burrows stated stub searches and easements for LA Sewer vac pit project are done. Steve will need to have them signed and notarized. The ones he can't get signed will need to be mailed to residents.

7. Rte 12 water – Supervisor Rarick stated Elise Stefanick would like town to fill out a constituent service form. Kevin will fill out form and send a letter out ASAP.

8. St. Lawrence Engineering update- Rob Campany spoke and stated the town will need to do another SEQRA removing treatment plant. Rob also stated town would need to do a resolution establishing the Town of Orleans as lead Agent.

Supervisor Rarick read SEQOR for the NYS Rte 12 Water Project- A motion was made by Thomas Johnston and seconded by Peter Wilson to accept new SEQOR removing treatment plant.

Kevin Rarick, Aye

Peter Wilson, Aye

Mary Ford-Waterman, Absent for vote (left meeting early)

Thomas Johnston, Aye

Gwen Kirkby, Absent All in favor motion carried.

A motion was made by Thomas Johnston and seconded by Peter Wilson to accept the following resolution establishing Town of Orleans as lead agent.

RESOLUTION TO DECLARE LEAD AGENCY STATUS
OF THE TOWN OF ORLEANS Res #21

At a meeting of the Town Board of the Town of Orleans held at Town Offices, 20558 Sunrise Ave, LaFargeville, New York 13656 at 7:00 p.m. there were:

PRESENT:

Kevin Rarick Supervisor
Tom Johnston Councilmember
Pete Wilson Councilmember
_____, Councilmember
_____, Councilmember

Motion made by Tom Johnston
Seconded Pete Wilson
Vote Pete Wilson yes
Tom Johnston yes
Kevin Rarick yes
Mary Waterman Absent
Gwen Kirkby Absent

ABSENT:

Gwen Kirkby, Mary Waterman

WHEREAS, on Dec 16, 2015, the Town of Orleans Board passed a Resolution to seek Lead Agency status pursuant to the State Environmental Quality Review Act (hereinafter "SEQR"); and

WHEREAS, the Town Clerk has served by mail a "Notice of Intent to Establish Lead Agency" to all of the required involved or Interested Agencies; and

WHEREAS, these Agencies, namely, the Jefferson County Planning Board and the New York State Department of Conservation, New York State Department of Health, New York State Department of Transportation and Environmental Facilities Corporation shall return a document advising that each Agency has no objection to the Town of Orleans Board assuming Lead Agency status for this project; and

WHEREAS, the federal agencies, United States Department of Agriculture and the United States Army Corp. of Engineers has required thirty (30) day period to respond.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Orleans, New York, that it does hereby establish itself as the Lead Agency for the SEQR review regarding the Application for New York State Route 12 Water District, dated _____ submitted by Fourth Coast, Inc. to install water distribution throughout New York State Route 12 in the Town of Orleans.

Dated: 12-16-15

Thomas Johnston

(Seal)

Rob stated he has tested 10 to 12 additional wells in Fishers Landing.

TI Park – Rob stated all responses to DEC & EFC were submitted, should have approval any day.

LA Water – Rob stated he reviewed the inspection report on the water tower and generator, the town will need to start thinking about grant paperwork.

9. End of year meeting to pay bills will be on 12/28/15 at 7:00pm

10. NYS Snow & Ice Agreement for 2017/2018

Resolution #21A

A motion was made by Peter Wilson and seconded by Thomas Johnston to accept the 2017/2018 NYS Snow & Ice Agreement.

*Kevin Rarick, Aye
Peter Wilson, Aye*

*Mary Ford-Waterman, Absent
Thomas Johnston, Aye
Gwen Kirkby, Absent All in favor motion carried.*

11. Town Clerk Report reviewed

12. Bills were audited in the amount of \$266,371.07

A motion was made by Thomas Johnston and seconded by Peter Wilson to adjourn meeting

*Kevin Rarick, Aye
Peter Wilson, Aye
Mary Ford-Waterman, Absent for vote (left meeting early)
Thomas Johnston, Aye
Gwen Kirkby, Absent All in favor motion carried.*

Meeting adjourned at 7:45PM

*Respectfully submitted
Tammy Donnelly
Town Clerk*