

*Town of Orleans Board Meeting
January 8, 2009*

The Town of Orleans Board held a regular scheduled board meeting at the Municipal Building in LaFargeville at 7:00PM.

Members Present: *Donna Chatterton, Peter Davis, Thomas Johnston, Kevin Rarick, and Dean Morrow.*

Others Present: *Joseph Fisher, Fire Commissioner, Judy Tubolino, Steve Bingeman, Chuck Ebbing, Iris Waterson, and Jae Lee Watertown Times.*

Supervisor Chatterton called meeting to order at 7:05PM

1. Approval of Minutes - A Motion was made by Thomas Johnston and seconded by Peter Davis to accept December 11, 2008 minutes as read.

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

A motion was made by Peter Davis and seconded by Kevin Rarick to accept December 30, 2008 minutes as read.

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

2. Annual Designations:

1. Budget officer—Donna Chatterton – A motion was made by Peter Davis and seconded by Kevin Rarick to have Donna Chatterton as Budget officer

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

2. Deputy supervisor—Kevin Rarick – A motion was made by Dean Morrow and seconded by Peter Davis to appoint Kevin Rarick as deputy supervisor.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

3. Bank—Community Bank of Clayton, Citizens Bank of Cape Vincent – A motion was made by Thomas Johnston and seconded by Kevin Rarick to accept the Community Bank of Clayton and Citizens Bank of Cape Vincent as town banks.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

4. Newspaper—Thousand Island Sun and Watertown Daily Times – A motion was made by Peter Davis and seconded by Dean Morrow to accept TI Sun and Watertown Daily Times as town official newspapers.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

5. Polling Places

District 1—LaFargeville Municipal Building
District 2—Fishers Landing Fire Hall
District 3—Wellesley Island State Park

A motion was made by Peter Davis and seconded by Dean Morrow to accept the above polling places.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

6. *Voting Machine—Paul Timerman- A motion was made by Peter Davis and seconded by Dean Morrow to accept Paul Timerman as voting machine custodian.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

7. *Payroll*

*Weekly—Highway, General employment, Supervisor, Town Clerk, Clerk to Supervisor, Justice Clerk, Deputy Clerk, Zoning Officer, Assessor, Town Justice Hardy, and Crossing Guard
Quarterly—Councilman, Town Justice Gill, and Historian
Semi-Annually—Health Inspector*

A motion was made by Dean Morrow and seconded by Kevin Rarick to accept the above payroll schedule.

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

8. *Attorney for Town of Orleans—Slye and Burrows - A motion was made Dean Morrow and seconded by Thomas Johnston to accept Slye and Burrows as Town Attorneys.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

9. *Town Accounting Firm—Poulsen and Podvin - A motion was made by Peter Davis and seconded by Dean Morrow to accept Poulsen and Podvin as Town accounting firm.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye*

Thomas Johnston, Aye All in favor motion carried.

10. Town Board meetings will be held every 2nd Thursday of each month except November and April will be held the first Thursday of the month - A motion was made by Peter Davis and seconded by Thomas Johnston to accept the above meeting schedule.

Donna Chatterton, Aye

Peter Davis, Aye

Kevin Rarick, Aye

Dean Morrow, Aye

Thomas Johnston, Aye All in favor motion carried.

11. The July meeting will be held at Thousand Island Park and the August meeting will be held at Fishers Landing – A motion was made by Peter Davis and seconded by Thomas Johnston to hold July 2009 board meeting at Thousand Island Park, and the August 2009 meeting at the Fishers Landing Fire Hall.

Donna Chatterton, Aye

Peter Davis, Aye

Kevin Rarick, Aye

Dean Morrow, Aye

Thomas Johnston, Aye All in favor motion carried.

12. Tax Collector will refund any tax payment of \$5.01 more than the total tax amount due and the Town will retain overpayment of \$5.00 or less – A motion was made by Dean Morrow and seconded by Kevin Rarick to accept the above.

Donna Chatterton, Aye

Peter Davis, Aye

Kevin Rarick, Aye

Dean Morrow, Aye

Thomas Johnston, Aye All in favor motion carried.

13. Policies for 2009—Investment, procurement, drug and alcohol testing, smoking, computer, and sexual harassment/discrimination, code of ethics.- A motion was made by Tom Johnston and seconded by Peter Davis to accept the above policies.

Donna Chatterton, Aye

Peter Davis, Aye

Kevin Rarick, Aye

Dean Morrow, Aye

Thomas Johnston, Aye All in favor motion carried.

14. *Mileage reimbursement for 2009-\$.55 a mile or the fluctuating state rate- A motion was made by Peter Davis and seconded by Kevin Rarick to accept the above mileage reimbursement for 2009.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

15. *Paynter Center Board—Janice Davis and Marge Russell – A motion was made by Kevin Rarick and seconded by Peter Davis to appoint Janice Davis and Marge Russell to the Paynter Center Board.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Nay
Thomas Johnston, Aye 4-1 in favor motion carried.*

16. *Town Historian—John Marriam- A motion was made by Peter Davis and seconded by Thomas Johnston to appoint John Marriam as town historian.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

17. *Health Officer—Marcel Thibert- A motion was made by Dean Morrow and seconded by Kevin Rarick to appoint Marcel Thibert as town Health Officer.*

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

18. *Vital Registrar—Tammy Donnelly - A motion was made by Kevin Rarick and seconded by Dean Morrow to appoint Tammy Donnelly as Vital Registrar.*

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

19. . Deputy Vital Registrar—Amy Davis - A motion was made by Peter Davis and seconded by Kevin Rarick to appoint Amy Davis as Deputy Vital Registrar.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

20. . Assessment Board of Review

Fred Duffany—term expires 10/1/2009
Marilyn Thomas—term expires 10/1/2010
Ted Weisberg—term expires 10/1/2011
Peter Wilson—term expires 10/1/2012
Frank Shortt—term expires 10/1/2013

A motion was made by Dean Morrow and seconded by Kevin Rarick to appoint the above to the Assessment board of review.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

21. Town of Orleans Board of Appeals

Ben Timerman, co-chairman—term expires 1/1/2010
Andrew Greene—term expires 1/1/2013
David Reff—term expires 1/1/2011
Murray Schyver—term expires 1/1/2012
Larry Walldroff, chairman—term expires 1/1/2014

A motion was made by Peter Davis and seconded by Thomas Johnston to appoint the above to the Board of Appeals.

Donna Chatterton, Aye
Peter Davis, Aye

Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

22. *Youth Commission (meetings held the 2nd Sunday)*
Christi Baughn—term expires 12/2009
Patti Labiendo—term expires 12/2010
Scott Baughn—term expires 12/2011
Lisa Cratensburg—term expires 12/2012
Louis Nuffer—term expires 12/2013
Unknown—term expires 12/2014
Unknown—term expires 12/2015

A motion was made by Dean Morrow and seconded by Kevin Rarick to appoint the above to the Youth Commission Board.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

23. *Orleans Business Association (meetings held 3rd Monday)*
President—Jef Martusewicz
Vice President—Sue Whitney
Vice President—Joey Jeffers
Treasurer—Lucy Kahnt
Secretary—Debbie Schaefer

A motion was made by Dean Morrow and seconded by Thomas Johnston to appoint the above to the Orleans Business Association.

Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.

24. *Planning Board*
Ben Shiro—term expires 1/2010
Tom Hodges—term expires 1/2011
Terry Brown—term expires 1/2012
David Morse—term expires 1/2013
Jacki Clark—term expires 1/2014

Tabled until Planning Board is officially formed.

25. Citizen's Wind Committee

*Judy Tubolino
Patti Booras-Miller
Rosemary Forbes
Steve Bingeman
Darryl Hyde
Chuck Ebbing—facilitator*

A motion was made by Peter Davis and seconded by Kevin Rarick to accept the above committee.

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

26. Any permits such as Waste water, Spedies, or other federal permits may be paid in a timely manner. - A motion was made by Peter Davis and seconded by Kevin Rarick to prepay fees for Wastewater permits, Spedies permits or other federal permit fees. –

*Donna Chatterton, Aye
Peter Davis, Aye
Kevin Rarick, Aye
Dean Morrow, Aye
Thomas Johnston, Aye All in favor motion carried.*

3. Continuation of Planning Board - Discussion was held. Referral paperwork needs to be sent to county; Jim Burrows will contact Brad Millett, Zoning Officer.

4. Courtroom Report- Supervisor Chatterton stated that Canopy work will start on Monday. Supervisor would like to amend the budget line for courtroom project. – Discussion was held. Board does not want to make any changes.

5. Letter from Janice Davis - Thank you letter from Janice Davis, Paynter Center Board for donation from town.

6. Insurance claim - Supervisor Chatterton stated she put in claim to insurance company for the sign at Sulier Park, damaged in wind storm, and she also put in claim on Fence at Fishers Landing Sewer Plant. Supervisor will get 1 quote for insurance company.

7. *SMC Donation - Samaritan Medical Center is asking for donation for expansion project - Discussion was held. No.*
8. *Draft Sewer Ordinance for all Districts - Attorney Burrows advised supervisor to send to Ann Rice at DEC for review.*
9. *Work session with DPW and Rob Company of Bernier & Carr to discuss available sewer and water grants will be January 12, 2009 at 6:00PM.*
10. *Wind Advisory committee – Chuck Ebbing, facilitator for wind committee spoke to board on what his position will be on the committee.*
Mr. Ebbing also had some questions for board.
When does board want completed by - Board would like done within 1 year
Committee needs to contact Tammy Donnelly, Town Clerk to schedule room
Town will make copies for committee.
Meetings will be open to public
Committee can appoint own secretary
Committee's first meeting will be January 15, 2009 at 7:00 PM
Judy Tubolino would like to know what the committee should be looking at. Supervisor stated to pick 3 main concerns.
11. *Other- Gov. Paterson will be holding a town hall meeting at the North side improvement league on Sunday January 11, 2009.*
12. *Association of Towns meeting- No one is going.*
13. *Thank you letter received from Bernier & Carr for Christmas donations.*
14. *Snow & Ice Agreement from county - Supervisor did not receive as of yet.*
15. *DPW report reviewed.*
16. *JCC local government conference - Supervisor stated if board is interested let Joan know so she can get them registered.*

17. Councilman Rarick would like letter sent to Bret Robbins if he is not here by Tuesday he will loose bid for court canopy. A motion was made by Kevin Rarick and seconded by Thomas Johnston to send Brett Robbins a letter.

Donna Chatterton, Nay

Peter Davis, Aye

Kevin Rarick, Aye

Dean Morrow, Nay

Thomas Johnston, Aye 2-3 motion carried.

Councilman Johnston asked where we were at with speed limit request for 180 near quarry. Supervisor Chatterton stated the county is anticipating that it will happen. Councilman Johnston also asked on Mr. Kirby's request for guardrail on 411. Supervisor Chatterton stated state will probably plant trees.

Bills were audited in the amount of \$56,927.26

A motion was made by Peter Davis and seconded by Dean Morrow to go into executive session for Personnel issue

Entered 8:45PM

Exited 9:05PM

Town Clerk asked to go into executive session on personnel issue

Entered executive session at 9:05PM

Exited at 9:45PM

A motion to adjourn meeting was made by Peter Davis and seconded by Thomas Johnston.

Meeting adjourned at 9:46PM

Respectfully Submitted

Tammy Donnelly

Town Clerk