

Town of Orleans Town Board Meeting
January 13, 2011

The Town of Orleans Board held a regular scheduled meeting on January 13, 2011 at the Municipal Building in LaFargeville at 7:00 PM

Members Present: Donna Chatterton, Kevin Rarick, Peter Davis, Gwen Kirkby, and Peter Wilson

Others Present: Amy Davis, Deputy Town Clerk, Jim Burrows, Town Lawyer, Judy Tubolino, Delina Tubolino, Marian Vaadi, Francis Doheny, Pam McDowell, and Cindy Grant

Meeting was called to order by Supervisor Chatterton at 7:03 PM.

1. Approval of minutes—A motion was made by Peter Wilson and seconded by Kevin Rarick to accept the December 9, 2010 minutes.

Donna Chatterton	Aye
Peter Davis	Aye
Kevin Rarick	Aye
Gwen Kirkby	Aye
Peter Wilson	Aye All in favor motion carried

A motion was made by Gwen Kirkby and seconded by Peter Davis to accept the December 29, 2010 minutes.

Donna Chatterton	Aye
Peter Davis	Aye
Kevin Rarick	Aye
Gwen Kirkby	Aye
Peter Wilson	Aye All in favor motion carried

2. Sovie and Bowie Report—A yearly report was given and revenues were discussed. Budget transfer #3 was presented. A motion was made by Kevin Rarick and seconded by Gwen Kirkby to accept the transfers.

Donna Chatterton	Aye
Peter Davis	Aye
Kevin Rarick	Aye
Gwen Kirkby	Aye
Peter Wilson	Aye All in favor motion carried

3. Annual Designations for 2011

RESOLUTION #1 Budget officer—Donna Chatterton

Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #2 Deputy Supervisor—Kevin Rarick

Motion made by Gwen Kirkby and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #3 Bank—Community Bank of Clayton, Citizens Bank of Cape Vincent

Motion made Peter Davis and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #4 Newspaper—Thousand Island Sun and Watertown Daily Times

Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #5 Polling Places

District 1—LaFargeville Municipal Building

District 2—Fishers Landing Fire Hall

District 3—Wellesley Island State Park

Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye

Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #6 Voting Machine—Jefferson County
Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #7 Payroll
Weekly-Highway, General Employment, Supervisor, Town Clerk, Clerk to Supervisor,
Justice Clerk, Deputy Clerk, Zoning Officer, Assessor, Town Justice Hardy, Building
Maintenance, and Crossing Guard
Quarterly—Councilman, Town Justice Gill, and Historian
Semi-Annually—Health Inspector
Annually—Zoning, Planning, and Assessment Review Boards
Motion made by Peter Davis and seconded by Gwen Kirkby

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 8 ATTORNEY for Town of Orleans—Slye and Burrows
Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #9 Town Accounting Firm—Sovie and Bowie
Motion made by Kevin Rarick and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #10 Town Board meetings will be held every 2nd Thursday of each month

Motion made by Kevin Rarick and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #11 The June meeting will be held at Thousand Island Park and the August meeting will be held at Fishers Landing

Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION# 12 Tax Collector will refund any tax payment of \$5.01 more than the total tax amount due and the Town will retain overpayment of \$5.00 or less

Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOULTION # 13 Policies for 2011—Investment, procurement, drug and alcohol testing, smoking, computer, and sexual harassment/discrimination, code of ethics, and conduct at meeting

Motion made by Kevin Rarick and seconded by Gwen Kirkby

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOULTION #14 Mileage reimbursement for 2011--\$.50 a mile or the fluctuating state rate

Motion made by Peter Davis and seconded by Keving Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #15 Paynter Center Board—Janice Davis and Virginia Hawkins
Motion made by Gwen Kirkby and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Abstain
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #16 Town Historian—Kelly Orvis
Motion made by Peter Davis and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 17 Health Officer—Marcel Thibert
Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #18 Vital Registrar—Tammy Donnelly
Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 19 Deputy Vital Registrar—Amy Davis
Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #20 Assessment Board of Review

Ted Weisberg—term expires 10/1/2011
Tom Johnston—term expires 10/1/2012
Frank Shortt—term expires 10/1/2013
Fred Duffany—term expires 10/1/2014
Marilyn Thomas—term expires 10/1/2015

Motion made by Peter Davis and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 21 Town of Orleans Zoning Board

Murray Schryver—term expires 1/1/2012
Andrew Greene—term expires 1/1/2013
Larry Walldroff, chairman—term expires 1/1/2014
Ben Timerman, co-chairman—term expires 1/1/2015
David Reff—term expires 1/1/2016

Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #22 Youth Commission(meetings held the 2nd Sunday)

Missy Shultz—term expires 12/2011
Lisa Cratensburg—term expires 12/2012
Amy Dwyer—term expires 12/2013
Debbie Barnes—term expires 12/2014
Melissa Eichhorn—term expires 12/2015
Christi Baughn—term expires 12/2016
Tim Dominie—term expires 12/2017

Motion made by Peter Wilson and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION #23 Orleans Business Association(meetings held 3rd Monday)

President—Jef Martusewicz

Vice President—Sue Whitney
Treasurer—Lucy Kahnt
Secretary—Debbie Schaefer

Motion made by Peter Davis and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 24 Planning Board

Terry Brown—term expires 1/2012
David Morse—term expires 1/2013
Jacki Clark—term expires 1/2014
Ben Shiro—term expires 1/2015
Tom Hodges—term expires 1/2016

Motion made by Kevin Rarick and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 25 Orleans Public Library Board

Kelly Orvis—Librarian
Lucy Kahnt—term expires 12/2011
Rosan Whitmore—term expires 12/2012
Sylvia Carter—term expires 12/2013
Ted Ford—term expires 12/2014
Tim Mills—term expires 12/2015

Motion made by Gwen Kirkby and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 26 Payroll service—Paychex

Motion made by Kevin Rarick and seconded by Peter Wilson

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye

Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 27 Any permits such as Waste Water, Spedies, or other federal permits may be paid in a timely manner.
Motion made by Kevin Rarick and seconded by Peter Davis

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

RESOLUTION # 28 Local law adopted for dog licensing effective 1/1/2011
Motion made by Gwen Kirkby and seconded by Kevin Rarick

Donna Chatterton Aye
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Aye
Peter Wilson Aye All in favor motion carried

4. Discussion of insurance presentations—A discussion was held based on the presentations by Haylor, Freyer and Coon and Eastern Shore Associates. The quotes for each were Selective--\$35,637, Trident--\$33,222, and Eastern Shores--\$31,444. A motion was made by Peter Wilson and seconded by Kevin Rarick to switch insurance companies from Haylor, Freyer, and Coon to Eastern Shore Associates effective 2/10/2011.

Donna Chatterton No
Peter Davis Aye
Kevin Rarick Aye
Gwen Kirkby Abstain
Peter Wilson Aye 1 no, 1 abstain, and 3 aye motion carried

5. Air Conditioner Update—A discussion was held about the possibilities for the air conditioner replacement. A vote will be taken in February.

6. Grant update for TIP and LAS—grants were submitted for both systems. Hopefully we will know by March.

7. Discussion on voting machine—The board decided to turn two over to the county for disposal and keep one to place in the historian's office.

8. Association of Towns Meeting—This meeting will be held in February. No one will be attending.

9. Center for Environmental Information—request for donation to support water in lakes.
No action taken.

10. Jefferson County Historical Society request—volunteers to act as presidents from February 11-July 4. No one was interested.

11. Town Clerk report—Given to board

12. Town of Orleans County report—monies paid to us through the county

13. Highway member—certificate for membership

14. Tug Hill meeting—meeting will be held the end of March

15. Tourism report—survey of the area tourism—available in supervisor’s office

16. Rink—flooding in progress—Kevin Rarick will be in charge

17. Bernier and Carr thank you—Christmas donation

18. Other

Information to purchase tower—not interested

Creg Systems—lowered contract rate from \$5600 to \$3500 due to less hours in maintenance used

Laptop—Stephen Dulmage requested to purchase a laptop
Motion made by Gwen Kirkby and seconded by Peter Wilson to purchase a laptop not to exceed \$600.00.

Donna Chatterton	Aye
Peter Davis	Aye
Kevin Rarick	Aye
Gwen Kirkby	Aye
Peter Wilson	Aye All in favor motion carried

Peter Wilson would like to set up a fund to start planning to purchase a replacement truck or other equipment for the DPW when needed

Jim Burrows –Water district extension is official
Dog license is official
Rock Island Light House wants to finalize an agreement for waste
Tax assessment case concerning the sale between Hoffmans and
Snyders is dismissed

Abstract—A motion was made by Gwen Kirkby and seconded by Peter Wilson to accept the abstract in the amount of \$150,819.20.

Donna Chatterton	Aye
Peter Davis	Aye
Kevin Rarick	Aye
Gwen Kirkby	Aye
Peter Wilson	Aye All in favor motion carried

A motion was made by Peter Davis and seconded by Gwen Kirkby to adjourn the meeting at 8:43 PM.

Respectfully submitted,

Amy Davis
Deputy Town Clerk